

NOTICE OF MEETING

Annual Council Meeting will be held on **Tuesday 3rd May 2022**
at 7:30pm, in Spixworth Village Hall Room 84

Mrs Carolyn.Lake
Clerk to the Parish Council

Please notify the clerk if you wish to join this meeting

Proceedings will commence with 15 minutes public speaking time and to receive reports from the Police, County Councillor and District Councillors.

The Parish Council meeting will thereafter commence at 7.45pm prompt.

AGENDA

1. TO ELECT A CHAIRMAN AND SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE AND MEMBERS INTEREST
2. TO ELECT A VICE CHAIR FOR 2022/23
3. TO ACCEPT APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST
To receive Declarations of Interest under the Code of Conduct 2012
5. CO-OPTION OF PARISH COUNCILLORS
6. MINUTES OF PREVIOUS MEETING
7. MATTERS ARISING (NOT COVERED BY AGENDA)
8. FINANCE
 - 8.1 To note Balances and to approve Payments in accordance with the Budget as per tabled schedule 3rd May 2022
 - 8.2 To note bank reconciliation as of 27th April 2022
 - 8.4 To note 2021/22 internal audit has been booked
9. ANNUAL POLICY REVIEW
 - 9.1 To review Financial Regulations Policy
 - 9.2 To review Risk Assessment Policy
 - 9.3 To review Internal Control Statement
 - 9.4 To review Effectiveness of the System of Internal Audit
 - 9.5 To review Reserves Policy
10. JUBILEE CELEBRATIONS
11. TO AGREE PARISH COUNCIL OPEN MORNING DATE
12. PLANNING MATTERS
To discuss Planning Applications.
 - 12.1 **Ref: 20220490**
Location: 3 Lillian Road, Spixworth, NR10 3PZ
Description: Single storey detached annex

12.2 Ref: 20212275

Location: 10A Ivy Road, Spixworth, NR10 3PX

Description: Alterations to roof including increase in height and instillation of roof lights and windows

12.3 Ref: 20220493

Location: 42 Park Road, Spixworth, NR10 3PJ

Description: Reserved matters application for access, appearance, landscaping, layout and scale.

13 CORRESPONDENCE

13.1 List of Correspondence Received attached

14.HIGHWAY MATTERS

15. AMENITY MATTERS

15.1 To agree new location for memorial bench

16. TO AGREE THE DATE OF THE NEXT MEETING-TUESDAY 7th of JUNE 2022, Room 84 Spixworth Village Hall