

NOTICE OF MEETING

A Parish Council Meeting will be held on **Tuesday 3rd October 2023**
at **7.30pm** in Spixworth Village Hall

Mrs Carolyn.Lake
Clerk to the Parish Council

Please notify the clerk if you wish to join this meeting

Proceedings will commence with 15 minutes public speaking time and to receive reports from the Police, County Councillor and District Councillors.

The Parish Council meeting will there after commence at 7.45pm prompt.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
To receive Declarations of Interest under the Code of Conduct 2012
3. CO-OPTION OF PARISH COUNCILLORS
4. MINUTES OF PREVIOUS MEETING (5/9/23)
5. TO RECEIVE MONTHLY ACTION PLAN UPDATE
6. FINANCE
 - 6.1 To note Balances and to approve payments in accordance with the Budget as per tabled schedule.
 - 6.2 To note bank reconciliation as of the 28th September 2023.
 - 6.3 To agree quote to cut back Crostwick Lane amenity land hedge on an annual basis.
 - 6.4 To agree payment solicitor bill professional charges in connection on allotment transfer.
 - 6.5 To review quarterly budget document.
 - 6.6 To receive the External Audit Report and Notice of Conclusion of Audit.2022/23
7. GOVERNANCE
 - 7.1 To review safeguarding policy.
 - 7.2 To review privacy policy.
8. PLANNING MATTERS
Ref:2023/2763
Proposal: Retention of external lighting in service area.
Location:115 Crostwick Lane, Spixworth

Ref:2023/2601
Proposal: Creation of an irrigation reservoir below ground.
Location: Old Gravel works west of Buxton Road, Spixworth.
Application withdrawn.
9. HIGHWAY MATTERS
 - 10.1 To appoint volunteer for SAM 2 camera.
10. AMENITY MATTERS
 - 10.1 Request from resident to change dog bin type on St Peters Way.
 - 10.2 To agree and sign TP1 transfer deed for transfer of amenity land, Crostwick Lane.
 - 10.3 To agree Deed of Variation s38 agreement transfer of amenity land, Crostwick Lane.

11. ALLOTMENTS.

12. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting.**

13. STAFFING WORKING GROUP

13.1 To receive update on staffing matters.

13.2 To agree contents of Staff Handbook.

14. TO AGREE THE DATE OF THE NEXT MEETING- PARISH COUNCIL MEETING TUESDAY 7th NOVEMBER 2023