

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
8:00PM ON TUESDAY 4th JANUARY 2022 at SPIXWORTH VILLAGE HALL**

PRESENT

PARISH

COUNCILLORS:	Mr P Rowe (Chairman)	(PR)
	Mr M Knight (Vice-Chairman)	(MK)
	Mr V Barrell	(VB)
	Mr S Vincent	(SV)
	Mrs M Kiddell	(MK)
	Mrs S Holland	(SH)
	Mr S Cullington	(SC)
	Mr K Harkin-Perry	(KHP)

CLERK: Mrs C. Lake (Clerk)

One member of the public attended the meeting.

REPORTS RECEIVED FROM COUNTY AND DISTRICT COUNCILLOR

Norfolk County Council- Mr D Roper sent his apologies.

Broadland District Council- Councillor Holland reported that the chief director has responded to service levels and admits that there is a problem and will update on the progress.

The District Council will be working on the budget at the next meeting on 20th January 2022.

Hardship Fund still available to support those who need it for a short period only people can contact Broadland District Council for more information.

Councillor Holland is in the process of sorting out ward member grants for Spixworth Youth Football Club and the Dining Club. If there are any groups or clubs who could benefit from this grant they can contact Councillor Holland or Councillor Roper. Broadland District Council can also offer 'new starter' grants for new groups and clubs

Broadland District Council launched a new grant scheme for Community Tree Planting, these grants are available for Town & Parish Councils, community groups and registered charities to plant trees within Broadland. The maximum grant per project is £500 and applications will be reviewed on a first come first served basis. This grant scheme is for projects taking part in this tree planting season (November 2021 to March 2022).

1. APOLOGIES were accepted from Mrs K Vincent and Mr D Roper

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Chairman, 1st February 2022

2. DECLARATIONS OF INTEREST None**3. CO-OPTION OF PARISH COUNCILLORS**

Mr John Holman was co-opted to serve on the Parish Council. He signed the Declaration of Acceptance.

**ACTION
BY**

4. MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on the 7th December 2021, which had been circulated, were approved, by Councillor Holland, seconded by Councillor Vincent and signed by the Chairman as a true record.

5. MATTERS ARISING**5.1 Drains blocked on Buxton Road**

Councillor Vincent reported again that the drains along Buxton Road had still not been cleared despite reporting this to Norfolk County Council Highways on several occasions. County Councillor Roper chased the matter with the highways engineer who assured him that this work had been carried out, however to date the drains are still blocked. Clerk to contact Highway Engineer line manager to investigate why the work still hasn't been carried out.

Clerk

5.2 Parish Magazine

Councillor Holland advised that the next parish magazine is now in progress (2nd edition) the magazine still needs more advertisements and has asked for businesses/groups/clubs to get in touch.

6. FINANCE

6.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 4th January 2022 proposed by S Holland, seconded by M knight and agreed by full council.

6.2 Bank Reconciliation up to 30th December 2021 was noted and signed by the Chairman. Payments were approved by full council.

6.3 The clerk advised that she had received a request from a parishioner to have another dog bin placed at the end of Park Road, junction with Buxton Road. The council also agreed at a previous meeting to purchase another dog bin to be placed on Ivy road by the notice board. The clerk was asked to purchase two dog bins and another waste bin with a lid to replace the current open one on Ivy Road by the notice board.

Clerk

6.4 The clerk presented the council an updated budget sheet to include further details regarding the amount of money set aside for reserves and earmarked reserves, along with CIL payment information. The council asked the clerk to schedule a date in January to hold a Finance and General Purpose meeting due to two previous meetings not taking place as they were not quorate.

Clerk

It was agreed that the precept should remain at £88,000. At the time of the meeting the clerk had still not been provided with an updated tax base from Broadland District Council.

The council also agreed that training needed to be booked for four councillors clerk to arrange this and send out details.

Clerk

Clerk to obtain an updated quote from HAGS for the play area upgrade at Spixworth Village Hall

Clerk

7. PLANNING MATTERS

No planning applications were received.

8. CORRESPONDENCE

Correspondence list was not circulated.

9. HIGHWAYS MATTERS

Councillor Barrell reported that a vehicle had hit and damaged the pedestrian barrier outside the first school on Ivy Road.

10. CIL PAYMENT LETTER FOR DISCUSSION

Due to the delay of Spixworth Parish Council Neighbourhood Plan referendum it meant that the parish council missed out on the CIL levy percentage increase. This delay was due to the pandemic, Councillor Holland drafted a letter to be sent to the Director of Place ,Phil Courtier at Broadland District Council to dispute this. The clerk circulated a copy of this letter to full council prior to the meeting. The council agreed with the content of the letter and asked the clerk to send to Broadland.

Clerk

11. AMENITY MATTERS

The clerk reported that despite chasing Hopkins Homes on a regular basis regarding the transfer of the amenity land on Crostwick Lane to the Parish Council she had still not received an information from their solicitors. Councillor Rowe suggested contacting Hopkins Homes solicitors direct to find out why the transfer had still not been completed after 5 years. The council advised the clerk to contact Broadland District Council to take enforcement action against Hopkins Homes

Clerk

12. ALLOTMENTS

The Parish Council have still not received an update from Nigel Harris at Broadland District Council since his last correspondence sent on the 14th October 2021. Councillor Holland had also chased this up with no response. The council asked the clerk to chase the matter up again with Nigel and schedule in a meeting.

Clerk

There being no further business, the meeting closed at 9.15pm

Clerk

Clerk

Clerk

**JS
Clerk**

Clerk

Clerk

Clerk

**DP
Clerk**

DP

**Clerk
Council**

VB

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