

**MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH**  
**COUNCIL HELD AT SPIXWORTH VILLAGE HALL AT 8:00 pm**  
**ON TUESDAY 22<sup>nd</sup> JUNE 2021**

**PRESENT**

COUNCILLORS: Mrs S Holland- (Acting Chairman)  
Mr V Barrell  
Mrs M Kiddell  
Mr S Cullington  
Mr D Roper (County Councillor)

CLERK: Mrs C. Lake– Parish Clerk

**Reports and Parishioner's Question Time**

**Norfolk County Council:** Councillor Roper reported that the council held a meeting to decide on a business case for funding the Western Link Project. 50 votes in favour to go ahead with planning application early next year and for works to start in 2023. The government will put forward 85% of the costs.

Repairs to new signs on the NDR to be carried out, Councillor Roper is taking this forward.

Discussions have taken place with NCC Highway Engineer for Spixworth area concerning the Crostwick Lane junction, Councillor Roper will be funding the visibility study for this.

Councillor Barrell raised a question regarding District Council planning developments as to why they have to cut so many trees down, Councillor Roper responded and said that the council do consult with the Highway and Environment departments before building takes place.

**Broadland District Council:** Councillor Holland reported that the Safer Neighbourhood Plan is now under consultation, the plan looks at how neighbourhood and crime is managed.

Broadland is looking at a range of things to support people with housing who have been affected by the pandemic. Covid-19 vaccinations are now available for over 18's at the Norwich Community Hospital in terms of infection rates Norfolk is one of the lowest in the country.

**AGENDA****1. TO ACCEPT APOLOGIES FOR ABSENCE**

P Rowe, S Vincent, K Vincent, M Knight

**2. DECLARATIONS OF INTEREST**

Nothing to report.

**3. CO-OPTION OF PARISH COUNCILLORS**

No applications were received.

**4. MINUTES OF PREVIOUS MEETING**

The Minutes of the Annual Council Meeting held the 4<sup>th</sup> of May 2021, were agreed, and signed off by the Acting Chairman as a true record.

**5. MATTERS ARISING (NOT COVERED BY AGENDA)**

The council discussed and agreed to increase the Parish Council Office rent payment to the Village Hall.

**6. FINANCE**

6.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 22<sup>nd</sup> June 2021.  
proposed by Councillor S Holland seconded by Councillor S Cullington.

6.2 Bank Reconciliation up to 31<sup>st</sup> May 2021 was noted and signed by the Acting Chairman. Payments were approved by full council.

6.3 The council agreed the end of year figures for the Annual Return for 2020/21

6.4 The acting chairman read and signed the Annual Governance and Accountability Return Form 2020/21

6.5 The council discussed using Microsoft Teams instead of using Zoom for any future remote meetings to save on costs.

6.6 The council agreed for the clerk to pay the usual July payments, any new payments to be agreed at the next meeting on the 3<sup>rd</sup> of August 2021.

**APPROVED PAYMENTS FOR MAY 2021****Expenses May 2021**

Legal Fees	05/05/2021	Remaining Payment for HR Services Redundancy	162.00
Greg's Meadow	05/05/2021	Grass Cutting and Weed Killing	140.50
Maintenance Amenity Land	05/05/2021	Grass Cutting	549.92
Street Lighting-Maintenance	05/05/2021	Street Light Maintenance-March 2021	450.00
Printer/Photocopier	05/05/2021	Printer Ink Usage	5.11
Printer/Photocopier	05/05/2021	Printer/Photocopier Lease Rental	136.15

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Chairman 3<sup>rd</sup> August 2021

Greg's Meadow	05/05/2021	Replace broken waste bin poles on Greg's Meadow	75.00
Staff Costs- NI/Pension/Tax	05/05/2021	Pension Contribution-April 2021	507.50
Staff Costs- NI/Pension/Tax	05/05/2021	Tax Payment April 2021	437.33
Web Hosting	12/05/2021	Web Hosting and Extended Support	20.44
Street Lighting-Power	17/05/2021	Streetlight Power May 2021	1075.96
Telephone/Broadband	18/05/2021	Telephone and Broadband	207.06
Salaries	21/05/2021	Clerk Wages May 2021	1372.41
Electric	25/05/2021	Parish Council Office Electric	58.84
Salaries	28/05/2021	Village Keeper May 2021 Wages	285.20

### Income May 2021

Norfolk County Council Highways	20/05/2021	NCC Grass Cutting Annual Payment	3,740.12
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## 7. PLANNING MATTERS

No Planning Applications received.

Councillor S Vincent drafted a letter in support of the TPO for two Scots Pine trees located in Sydney Road Spixworth. The letter was circulated to the council who agreed to support this application.

Councillor Cullington queried why Broadland District Council had not sent this TPO to the Parish Council and many were not aware of it until this meeting was held. Councillor Holland advised that she would speak with Broadland to find out.

## 8. CORRESPONDENCE

Email- Broadland Planning weekly lists  
 Email- Broadland Standards Committee Vacancies  
 Email-Norwich Western Link Project Update  
 Email-NLAC Green Ways to Green Spaces

## 9. HIGHWAY MATTERS

9.1 The clerk had received several complaints regarding visibility issues at the junction of Park Road and Buxton Road concerning overgrown hedges belonging to the two properties either side of the junction. Prior to this meeting it appears that the hedges had now been cut back, however there is still some foliage that needs cutting back further to allow better view when pulling out right at the junction.

9.2 The clerk has reported to Norfolk County Council Highways on several occasions that many cut throughs/footpath that have overgrown hedges/foilage in Spixworth need cutting back. Councillor Roper will chase this matter with the highway engineer.

**10. AMENITY MATTERS**

10.1 A resident reported that the basketball net on Greg's Meadow needed replacing, councillor Holland offered to take a look at get some photos. The clerk will look into prices for a new net.

10.2 The clerk has received a complaint regarding overgrown vegetation on Greg's Meadow into a property located at the end of Cedar Avenue, prior to this meeting the clerk arranged for a tree contractor to cut back the vegetation which has now been carried out.

**16. TO AGREE THE DATE OF THE NEXT MEETING**

The date of the next Meeting is to be held on Tuesday 3<sup>rd</sup> August 2021, at Spixworth Village Hall.

There being no further business the Chairman closed the meeting at 9.02 pm