

MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL AT 8:00 pm
ON TUESDAY 3rd AUGUST 2021

PRESENT

PARISH

COUNCILLORS: Mr Paul Rowe (Chairman)
Mr Mark Knight (Vice Chairman)
Mr V Barrell
Mr S Vincent
Mr S Cullington
Mr K Harkin-Perry

CLERK: Mrs C. Lake– Parish Clerk
Mr D Roper (County Councillor)

3 members of public attended this meeting

Reports and Parishioner's Question Time

Sheelah Cook attended the meeting to talk about bringing back the parish magazine with St Peters Church and the Parish Council working together to produce a bi-monthly magazine for all Spixworth residents. Ms Cook has already had discussions with Councillor Holland about how this could work. Councillor Roper reported that all districts have some form of newsletter, and it would be a good idea to set up a task group to include the Parish Clerk, two Councillors and members of the church to put something in place. It was mentioned that advertising costs could cover the printing costs of the magazine. The Parish Clerk was asked to liaise with Ms Cook to discuss this further.

A resident whose property backs on to Greg's Meadow came to the meeting to discuss what could be done with regards to getting the tree cut back as it is now restricting the view from her window. Clerk to contact Tree contractor to get a quote to have the tree cut back.

A member of public attended the meeting to talk about what the Parish Council can do in providing more activities for children of all ages in the village. It was discussed that the tennis court has been in disrepair for some time (this was purchased by the Village Hall Management Committee several ago) the council advised that the clerk had already started to investigate costs to replace some of the play equipment on the Village Hall Playing Field and to include a safety fence around the area. Also, costs have been explored into turning the tennis court area into a multi sports area instead. As this belongs to the Village Hall Management Committee funding would need to be sourced for this type of project.

Norfolk County Council: Councillor Roper reported that the council had received a lot of reports regarding flooding and blocked drainage. A hotspot area has been Buxton Road in Spixworth, Norfolk County Council are working to clear this. A case was raised at cabinet regarding compensation for people who have lost land as a result of the NDR.

New recycling centre is due to open in September 2021.

Broadland District Council: Councillor Roper reported that the Broadland and South Norfolk Community at Heart Awards are now open, and anyone can vote via their website.

The District Council are currently awaiting a decision on the refuge contract.

Councillor Vincent raised a question regarding his concern of where the site entrance has been located for the new development site on Buxton Road, he feels this needs to be moved further towards the village. Councillor Rowe reported that some residents had complained that trees are being removed from the site entrance.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

S Holland, M Kiddell, K Vincent

2. DECLARATIONS OF INTEREST

Nothing to report.

3. CO-OPTION OF PARISH COUNCILLORS

No applications were received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held the 22nd of June 2021, were agreed, proposed by Councillor Barrell, seconded by Councillor Cullington, and signed off by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

None

6. FINANCE

6.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 3rd August 2021.

proposed by Councillor S Vincent seconded by Councillor M Knight

6.2 Bank Reconciliation up to 26th July 2021 was noted and signed by the Chairman. Payments were approved by full council.

6.3 The clerk reported that a resident is experiencing problems with a new LED light that had recently been installed to the streetlight opposite her property as part of the Parish Council LED replacement programme. The clerk provided a quote for a hood

to be placed on the light to dim the brightness, but the council decided against purchasing a hood. Their response was that the council will not purchase any hoods for bright LED lights, if a resident wishes to purchase one separately then they can do so. They discussed that the only other alternative is to have the light switched off which could then upset other residents.

6.4 Norfolk County Council had been approached by the developer to define the street lighting requirements for the new housing development on Buxton Road, Spixworth. Following a review of the highway safety requirements on this site, Norfolk County Council confirmed that they do not require any street lighting on the estate and asked whether or not street lighting will be required by the Parish Council. The Parish Council decided against purchasing any streetlights for the development.

APPROVED PAYMENTS FOR JUNE & JULY 2021

Expenses June and July 2021

		£
04/06/2021	Grass Cutting-Amenity Land	549.91
04/06/2021	Grass Cutting and Weed Killing-Greg's Meadow	153.82
04/06/2021	Streetlight Maintenance April 2021	450.00
04/06/2021	Annual Membership-Norfolk Playing Fields Ass	30.00
04/06/2021	Annual Insurance Policy	2,380.96
04/06/2021	May 2021 Tax Payment	395.08
04/06/2021	May 2021 Pension Contribution	479.74
11/06/2021	Web Hosting and Extended Support	20.44
16/06/2021	Street Light Power-June 2021	1,111.82
16/06/2021	Zoom (Video Conferencing) Payment	143.88
23/06/2021	Clerk Wages June 2021	1,368.40
25/06/2021	Parish Council Office Electric	48.28
28/06/2021	Tree and Vegetation Trimming Greg's Meadow	168.00
28/06/2021	Ink Usage	28.08
28/06/2021	Street Light Maintenance-May 2021	450.00
28/06/2021	Grass Cutting-Greg's Meadow	153.82
28/06/2021	Grass Cutting in Parish	1,099.82
28/06/2021	Tax Payment June 2021	420.15
28/06/2021	Internal Audit Fee 2020-21	95.00
28/06/2021	Parish Council Office Rent	825.00
28/06/2021	Pension Contribution-June 2021	484.36
30/06/2021	Village Keeper June Wages	356.30
14/07/2021	Web Hosting	4.38
16/07/2021	Street Light Power- July 2021	1,223.35
23/07/2021	Clerk Wages July 2021	1,312.79
26/07/2021	Parish Council Office Electric	55.60
29/07/2021	Web Hosting	12.00
30/07/2021	Village Keeper July Wages	285.20

Income June and July 2021

£

01/06/2021	SAPS Container Rental	75.00
07/06/2021	Bank Interest	0.70

Outstanding July 2021 Payments- agreed at the meeting of the 3rd of August 2021

03.8.2021	Cozens	June Street Light Maintenance	450.00
03.8.2021	Norfolk Pension Fund	July Pension Contribution	465.84
03.8.2021	HMRC	July Tax Payment	373.86
03.8.2021	Parish Online	Annual Subscription	84.00
03.8.2021	M & J Gall	Repairs to Play Equipment at V Hall	35.00
03.8.2021	Garden Guardian	July Grass Cutting	703.73
03.8.2021	Siemens	Printer Lease Rental Aug-Nov 2021	136.15
04.8.2021	Mayday	Printer Maintenance Support	24.00
04.8.2021	Rospa	Play Area & Gym Equipment Annual Inspection	276.00

7. PLANNING MATTERS

. The following Planning Applications will be discussed by the Council:
(Received after agenda was advertised)

Ref: 20211279

Location: 2 St Peters Way, Spixworth, NR10 3NS

Description: Single storey side extension to form garage, single storey rear garden room with balcony accessed via new dormer, open porch and garden wall.

The Parish Council made comment that the garage had been built on the boundary line and that the balcony appears to overlook at other residents' properties.

Ref: 20211174

Location: 36 St Peters Way, Spixworth, NR10 3NS

Description: Rear and side extension to dwelling.

No comment received.

7.1 The council decided against installing streetlights on the new home Buxton Road development.

7.2 Due to an ongoing delay by Hopkins Homes Solicitors, Hopkins Homes approached the parish council with a proposal to transfer the land to the Parish Council with immediate effect on the understanding that the Parish Council will complete the transfer / adoption in due course with their solicitors. The Council did not agree with this proposal as it puts them at risk with taking on a piece of land that is not legally owed by them. The clerk advised that she would contact the Parish Council Solicitor and ask them to contact Hopkins Homes Solicitor to get the matter resolved as quick as possible.

8. CORRESPONDENCE

8.1 Email- Broadland Planning weekly lists

Email- Broadland Standards Committee Vacancies

Email-Norwich Western Link Project Update

Email-NLAC Green Ways to Green Spaces

Email-NALC RECOGNISING ITS IMPORTANCE FOR TOWN AND PARISH COUNCILS

8.2 The clerk informed the council that a resident had asked again about presenting the village keeper with an award for the work he carries out around the village. The council suggested directing the resident to the community at heart awards page online which is run by Broadland and South Norfolk District Council where people can nominate a person.

9. HIGHWAY MATTERS

9.1 The clerk reported to Norfolk County Council Highways on several occasions that many cut throughs/footpaths need cutting back in Spixworth. It is understood at the time of this meeting that this work has now been carried out.

10. AMENITY MATTERS

10.1 A resident reported that the basketball net on Greg's Meadow needed replacing, councillor Holland offered to take a look at get some photos. The clerk provided the council with a quote to install a new net and stand. Councillor Knight offered to also look again as it was felt that the stand did not need replacing.

10.2 The clerk and chairman had received correspondence from a resident reporting a vehicle that is continually driving across a piece of council owed land on Cedar

Avenue, photos were provided of when this incident took place. The council asked the clerk to write to the owner of the vehicle to ask for this to stop.

10.3 The council has received several requests from a resident living next to the entrance of Greg's Meadow to have post installed so that no vehicles can park near his property. The council discussed this matter again and explained that there had been posts installed previously which were knocked down by a tanker lorry visiting the pumping station, it did not prevent vehicles parking near the resident's property. If obstruction occurs, then only the police can enforce.

11. SPIXWORTH PLAY EQUIPMENT SAFETY INSPECTION REPORTS

The clerk circulated the latest inspection reports to the council that had been carried out on the play and gym equipment in Spixworth.

12. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is to be held on Tuesday 7th September 2021, at Spixworth Village Hall.

There being no further business the Chairman closed the meeting at 9.35 pm