

### **NOTICE OF MEETING**

A Parish Council Meeting will be held on **Tuesday 5<sup>th</sup> September 2023**  
at **7.30pm** in Spixworth Village Hall

Mrs Carolyn.Lake  
Clerk to the Parish Council

***\*Please notify the clerk if you wish to join this meeting\****

---

**Proceedings will commence with 15 minutes public speaking time and to receive reports from the  
Police, County Councillor and District Councillors.**

**The Parish Council meeting will there after commence at 7.45pm prompt.**

#### **AGENDA**

1. TO ACCEPT APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST  
To receive Declarations of Interest under the Code of Conduct 2012
3. CO-OPTION OF PARISH COUNCILLORS
4. MINUTES OF PREVIOUS MEETING (4/7/23) (Paper 1)
5. TO RECEIVE MONTHLY ACTION PLAN UPDATE (Paper 2)
6. GOVERNANCE
  - 6.1 To agree policy review schedule.(Paper 3.)
  - 6.2 To discuss councillor responsibilities. (Paper 4)
7. FINANCE
  - 7.1 To note Balances and to approve payments in accordance with the Budget as per tabled schedule. (Paper 5)
  - 7.2 To note bank reconciliation as of the 31<sup>st</sup> July 2023 and the 31<sup>st</sup> August 2023 (Paper 6)
  - 7.3 To approve budget management document. (Paper 7)
  - 7.4 To agree budget setting process.
8. TO RECEIVE UPDATE ON STRATEGIC PLAN. (Paper 8)
9. TO AGREE PLANNING SCHEME OF DELEGATION. (Paper 9)
10. PLANNING MATTERS
11. HIGHWAY MATTERS
  - 11.1 Invitation to Bid for Parish Partnership 2024/25.
  - 11.2 NW Road/Crostwick Lane Junction Feasibility Study Update.
12. AMENITY MATTERS
  - 12.1 Russell Avenue Greg's Meadow Entrance Vehicle Issues
  - 12.2 Change of use for play area rocking horse.
  - 12.3 To agree next step for amenity land Crostwick Lane
13. ALLOTMENTS

**14. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting.**

15. STAFFING REVIEW (Paper 10)

16. TO AGREE THE DATE OF THE NEXT MEETING- PARISH COUNCIL MEETING TUESDAY 3<sup>rd</sup> OCTOBER 2023