

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
7:30 pm ON TUESDAY 4th FEBRUARY 2020 AT SPIXWORTH VILLAGE HALL
ROOM 89**

PRESENT

COUNCILLORS: Mr P Rowe (Chairman)
Mr V. Barrell (Vice Chairman)
Mr S Vincent
Mr K Harkin-Perry
Mr M Knight

CLERK: Mrs C. Lake– Parish Clerk

Reports and Parishioner's Question Time

Councillor D Roper reported the following:

Norfolk County Council: Budget update-there will be a 3.9% increase to council tax. Due to still a large financial gap in the budget the council are needing to make this increase and make a cut to public services. It is hoped that £10 million will be made in capital receipts in assets. There has been a further overspend in children services. A planning application for a new recycling centre has been projected to open in 2021 to replace the centre located at Mile Cross. More spend has been allocated to the NDR for planting, Highways have put the money in for this this year.

Broadland District Council: Councillor Holland reported that there is an environmental, recycling and waste review due to take place in Sprowston for contamination. The well-being panel are making sure leisure facilities are running and available. A rough sleeping review has recently taken place not many were reported to be in the broadland area. Looking at member grant to enable Spixworth Scouts to purchase a new climbing wall. A resident living on Ivy Road has been in contact with Councillor Holland regarding rubbish being tipped in her garden by another resident. The matter was taken to court, Councillor Holland has advised the resident that she will keep an eye on the situation.

Councillor Holland advised that a planning application for the erection of two new dwellings on a piece of land located at the rear of 81 Buxton Road needs to go back to committee again to be scrutinised as there is still concern from residents regarding the size of the properties.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Councillor K Vincent.

2. DECLARATIONS OF INTEREST

Nothing to report.

3. CO-OPTION OF PARISH COUNCILLORS

Mr M Knight was co-opted to serve on the Council. He signed the Declaration of Acceptance of Office and Register of Member's Interests.
six vacancies exist.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on the 7th January 2020 were agreed and signed off by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

Nothing to report

6. FINANCE

6.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 4th February 2020. proposed by Councillor P Rowe.

6.2 Bank Reconciliation as of 29th January 2020 was noted and signed by the Chairman. Payments were approved by full council.

6.3 Due to the council no longer being a member of NALC it means there is no admin access to a parish council website. The council discussed options of having a new website built. The clerk presented to the council a quote received from Norfolk Web Design, councillors felt the quote was quite high and requested that the clerk look into further companies for a quote and also consider joining NALC again depending on what would be the best financial option.

6.4 The council agreed to pay the annual subscription renewal fee to the Norfolk Playing Fields Association.

6.5 The council agreed payment to purchase a new grit bin outside 21 Russell Avenue.

6.6 The council agreed to pay the annual subscription renewal fee to SLCC.

6.7 The council agreed to purchase an annual subscription to have access to Microsoft Office 365 for the office computer.

6.8 The clerk informed the council that the company they use to host the website has increased to £10+VAT per month. The council requested that the clerk investigate other companies that can offer a cheaper hosting fee.

6.9 The clerks training budget for 2020/21 was agreed.

Approved payments for January 2020**Expenses January 2020**

15.01.2020	EON	Streetlighting Electricity-January 2020	DD	1116.68
23.01.2020	C Lake	January Salary	BACS	1116.27
22.01.2020	British Gas	V Hall Electricity Bill (2.12.19-1.1.20)	DD	748.80
22.01.2020	Timpson	Spare key for Parishioner-Greg's Meadow, Cedar Avenue	BACS	14.40
27.01.2020	OPUS Energy	Office Electric	DD	47.68
28.01.2020	1&1	January Broadband	DD	9.59
31.02.2020	C Chaney	January Salary	BACS	262.60

TOTAL £3316.02**Income January 2020**

Spixworth Village Hall	British Gas Invoices x 5 (Aug 19-Dec 19)	3693.10
Norfolk County Council	Parish Partnership Scheme Contribution	1925.00

TOTAL £5618.10**OUTSTANDING PAYMENTS- to be agreed at 4.2.20 Parish Council Meeting**

5.02.2020	HMRC	January Tax Payment	253.82
5.02.2020	Norfolk Pension	January Pension Contribution	366.95
5.02.2020	Flame skill	Village Hall Fire Check	126.54
5.02.2020	A Barnes	January Salary	13.06
5.02.2020	Norfolk Playing Fields Association	Annual Membership	30.00
5.02.2020	Mayday	Maintenance (6 months)	126.00
5.02.2020	GW Shelter Solutions	Bus Shelter Ivy Road	4,620.00
5.02.2020	Cozens	Streetlight Maintenance-December	450.00
5.02.2020	Siemens	Printer Lease Rental (3 months)	136.15
5.02.2020	ICO	Data Protection Renewal Fee	40.00
21.02.2020	C Lake	February Salary	1200.00
28.02.2020	C Chaney	February Salary	265.00

TOTAL-£7627.52**7. PLANNING MATTERS**

The following Planning Applications were discussed by the Council:

(1) **Ref: 20200060**

Location: 82 Crostwick Lane, Spixworth, NR10 3NT

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Chairman 3 March 2020

Description: Demolition of existing garage and workshop, erection of new garage and workshop to the front-No objection

(2) Ref: 20200010

Location: 53 Chestnut Avenue, Spixworth, NR10 3QD

Description: Single Storey Front Extension-No objection

(3) Ref: 20200125

Location: 34 Rosetta Road, Spixworth, NR10 3NW

Description: Raising Ridge Height and Extension to Side and Rear-No objection

(4) Ref: 20200175

Location: 44 Sydney Rd, Spixworth, NR10 3PQ

Description: Two Storey Rear Extension-No objection

7.2 Planning applications received after date of publication of agenda

(5) Ref:20200188

Location: 4 Park Road, Spixworth, NR10 3PJ

Description: Loft conversion and extension to rear sunroom-No objection

(6) Ref: 20200200

Location: 35 Lillian Road, Spixworth, Norwich, NR10 3PZ

Description: Proposed loft conversion to rear-No objection

8. CORRESPONDENCE

1. Email-NCC Public Information on Broadland Northway Works.
2. Email-BDC Tree Preservation Order Appeals Panel for Rosa Close, Spixworth
3. Email- From clerk re SNAP meeting attendance & complaints about new bus shelter.
4. Email-NCC Norwich Western Link Update
5. Email-GNLP Upcoming consultation dates and power point presentation.

9. AMENITY MATTERS

9.1 Norfolk County Councils arboriculture officer informed the parish council that they are removing an old oak tree situated on church lane as it is now dangerous. They asked if they council wished to keep the tree stump to make a feature for the village, but this would be at a cost to the council. The parish council requested that the tree stump is removed as a new oak tree was being planted in its place.

9.2 The Parish council have been waiting several years for Hopkins Homes to transfer the amenity land located on Crostwick Lane over to them. It was reported by the clerk that Hopkins have now been in contact with the parish councils' solicitors to start the legal process of the transfer. The Council confirmed that the amenity land will be held under the name Spixworth Parish Council for land tax purposes. Hopkins

Homes wanted written confirmation that the Parish Council will be party to the section 38 agreement, but the council are still waiting to see a copy of this agreement.

9.3 The chairman requested that the council needed to investigate the amount of grit/dog and waste bins that are currently placed in the village. The clerk also received a request from a parishioner to add another dog bin at the other end of Quaker Lane. The clerk produced a list detailing the location of all the bins in Spixworth and the chairman advised he and Councillor Barrell would check that the numbers are correct and whether more are needed.

9.4 The council discussed again the ongoing problem of parking in the village. It was suggested that vehicles that are continuously parked on verges/footpaths and pavements should be recorded by the council and sent to West Norfolk Borough Council who deal with parking enforcement in Spixworth.

10. HIGHWAY MATTERS

10.1 Community Speed Watch volunteer, Mr D Self attended the meeting to discuss the poor attendance from Spixworth Parish Council at the last SNAP meeting held in January 2020. The council and the clerk explained that due to low numbers of councillors and misguided information about these meetings no one attended. The clerk spoke to councillor Shelagh Gurney to get some clarification on when these meetings are held, where they are held and who organises the minute taking and admin. The response was that the police used to do this but no longer do it anymore, so it has been left to the hosting area to organise things which no one was aware of. There were also reports that the same matters are discussed at every meeting and nothing is ever resolved.

10.2 The council discussed the negative reviews received from parishioners about the new bus shelter on Ivy Road. It was a real disappointment for the council as it was felt it was a good investment and somewhere where people could get shelter from bad weather whilst waiting for the bus. The location and size of the bus shelter was agreed by Norfolk County Council and a reputable bus shelter company.

12. NEIGHBOURHOOD PLAN

12.1 Councillor S Vincent reported that the final submission is currently out for consultation and that we are at the stage to confirm a preference in examiner to examine the Neighbourhood Plan. The council discussed the list of examiners provided by Broadland District Council and agreed that a Mr Peter Biggers. The council also received a 25% refund from Broadland Neighbourhood planning grant.

Councillor S Vincent left the meeting at 9:30pm

12. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is Tuesday 3rd March 2020, Spixworth Village Hall, in room 89

13. ITEMS FOR NEXT AGENDA

There being no further business the Chairman closed the meeting at 10.30pm