

MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL ROOM 84 AT 7:30 pm
ON TUESDAY 5th JULY 2022

PRESENT

PARISH Mr P Rowe (Chairman)
COUNCILLORS: Mr M Knight (Vice Chairman)
 Mr V Barrell
 Mr S Cullington
 Mr J Holman
 Mr P Daly
 Mr S Vincent

COUNTY
COUNCILLOR: Mr D Roper

CLERK: Mrs C. Lake– Parish Clerk

1 member of public was in attendance.

Reports and Parishioner's Question Time

Mrs Sheelah Cook attended the meeting to thank everyone who had helped with distributing the parish magazine which enclosed tickets for the St Peters Church Fete, the fete raised £3,100.

Norfolk County Council (NCC): The chairman read out a report from County Councillor Roper.

The main County issue is the Crostwick Lane/North Walsham Road junction and the opportunity for a site meeting next week.

In other highways matters Councillor Roper has made a request to the Highway Engineer for an inspection of the Crostwick Lane speed bumps.

Main issue at NCC since the last meeting has been the rising cost of the Norwich Western Link. The total cost has increased from £198m to £251m – however it remains the hope that government will fund 85% of the project. If this is the case the additional cost to Norfolk will be just under an additional £8m. What would be a potential game changer is if government funds less than 85% of the new project cost. There are still many stages to go through but the Council remains committed to completion of the road.

The other issue is preparations for next year's budget. This will involve a consultation over the summer on a review of the mobile library service. From October onwards there will be the usual main budget consultation but ideas already put forward include more on street parking charges in tourist areas and potential changes to opening times at recycling centres.

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Chairman 4th October 2022

Broadland District Council: County Councillor Dan Roper and District Councillor Sue Holland have a meeting with Phil Courtier on Thursday to try and break the logjam over the St Mary's Court allotments.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

K Vincent, S Holland, K Harkin-Perry, D Roper

2. DECLARATIONS OF INTEREST

None

3. CO-OPTION OF PARISH COUNCILLORS

No applications were received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 7th of June were agreed, proposed by Councillor Knight, seconded by Councillor Barrell, and signed off by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

None

6. FINANCE

6.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 5th July 2022 were agreed.

6.2 Bank Reconciliation up to 29th June 2022 was noted and signed by the Chairman. Payments were approved by the council.

6.3 The Clerk reported that she was concerned for the village keepers safety when using his bike to carry a rubbish bag whilst biking. The clerk asked the council if they were prepared to purchase a small bicycle trailer for the village keeper to put the rubbish in. Councillor S Vincent asked the clerk to check that the trailer will be used for this purpose, Council agreed to the purchase.

APPROVED PAYMENTS FOR JUNE 2022**EXPENDITURE**

09/06/2022	Spixworth Village Hall	Meeting Room Hire- April 2022	40.00
09/06/2022	Spixworth Village Hall	V Hall Room Hire-March 2022	16.00
09/06/2022	Spixworth Village Hall	Meeting Room Hire-Feb 2022	16.00
09/06/2022	HMRC	Tax Payment May 2022	441.24
09/06/2022	Norfolk Pension Fund	Pension Contribution May 2022	601.78
09/06/2022	St Peters Church	Annual Churchyard Maintenance Donation	852.00
09/06/2022	Zurich	Annual Insurance Policy	2,523.50
09/06/2022	Garden Guardian	Greg's Meadow Grass Cutting	165.60
09/06/2022	Garden Guardian	Parish and Highway Grass Cutting	672.00
09/06/2022	Cozens	Street light Maintenance -April 2022	450.00
09/06/2022	Mayday	Ink usage and maintenance support	35.19
13/06/2022	1&1 Internet	Web Hosting	16.80
21/06/2022	N Power	Street light Power May 2022	1,123.78
23/06/2022	Mrs M Orford	Clerk Assistant Wages June 2022	295.42
23/06/2022	Mrs C Lake	Clerk Wages June 2022	1,346.64
24/06/2022	ENGIE	Parish Council Office Electric	57.18

INCOME No income received**Outstanding June 2022 Payments- agreed at the meeting of the 5th July 2022**

PAYMENT DATE	NAME	PAYMENT DETAILS	AMOUNT
6/7/2022	Norfolk Pension Fund	June Pension Contribution	583.71
6/7/2022	HMRC	June Tax Payment	417.70
6/7/2022	Spixworth Social Club	Jubilee Donation	643.00
6/7/2022	Cozens	Street lighting Maintenance	450.00
6/7/2022	Spixworth Village Hall	May Meeting Room Hire	32.00
6/7/2022	Garden Guardian	June Grass Cutting	837.60
6/7/2022	Norfolk Playing Field Association	NPFA Annual Membership	30.00
6/7/2022	Spixworth Village Hall	Annual PC Office Rent	925.00
6/7/2022	Rospa	Annual Play Safety Inspection	281.40
23/7/2022	Parish Clerk	July Salary	1400.00 est
23/7/2022	Administration Officer	July Salary	920.00 est
30/7/2022	Village Keeper	July Salary	380.00

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7.PLANNING MATTERS

Ref: 20220941

Location: 9 Fieldfare Close, Spixworth, NR10 3RA

Description: Single storey rear extension

Comments: The parish council noted that one of the walls was extremely close to the boundary and requested that the clerk feed this back to the planning authority.

Councillor Barrell questioned if the Parish Council had been made aware that the developer was going to cut down the trees at the entrance to the new development on Buxton Road. The council asked the clerk to check the planning application to make sure this had been identified.

Councillor Knight questioned whether the trees would be planted elsewhere.

8.CORRESPONDENCE

8.1 List of correspondence circulated to the council.

9. HIGHWAY MATTERS

Councillor S Vincent reported that the drains on Buxton Road have still not been cleared despite this matter being reported at several previous parish council meetings and reported to Councillor Roper and NCC Highways.

Councillor Barrell reported that following on from an article in the Evening News Spixworth was reported as being the 3rd highest for recorded speeding vehicles.

Councillor Knight reported that the speed humps on Crostwick Lane need repairing.

It was reported that the road is sinking on Godfrey Road outside the shop.

10. AMENITY MATTERS

10.2 A resident reported that a sweet chestnut tree on Greg's Meadow is overhanging into her garden. This had been reported by the same resident last year and work was carried out by the parish council to have it cut back. The council agreed that they will not be carrying out annual cuts on trees unless its absolutely necessary. The chairman offered to take a look and report back, the council agreed to have it cut back this year but will review it year on year.

10.3 The clerk confirmed that Rospa had carried out their annual safety inspection on the parish play areas and gym equipment located on Greg's Meadow. Clerk to circulate reports. It was agreed that individual councillors would carry out a

monthly check of the play/gym equipment and report back to the clerk if there are any safety concerns.

11. ALLOTMENT UPDATE

The clerk advised that Broadland Planning had still not held a site visit with the developer to carry out remedial work to get the allotments delivered. An office at Broadland who had been dealing with the matter over the last two years confirmed that he would be leaving and the matter would be passed to another colleague.

The parish council had also still not received an acknowledgement to their complaint letter that was sent to the managing director of Broadland on the 25th of April 2022 regarding the delay in delivering the allotments to the people of Spixworth.

Councillor S Vincent advised that it was down to the District Councillors to now chase the matter with the Director of Place at Broadland.

There being no further business the Vice Chairman closed the meeting at 9:33pm