

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
7:30 pm ON TUESDAY 7th JANUARY 2020 AT SPIXWORTH VILLAGE HALL
ROOM 89**

PRESENT

COUNCILLORS: Mr P Rowe (Chairman)
Mr V. Barrell (Vice Chairman)
Mr S Vincent
Mrs K Vincent

CLERK: Mrs C. Lake– Parish Clerk

Reports and Parishioner's Question Time

Councillor D Roper was unable to attend the meeting; the following was reported via email which was read out by the chairman.

Norfolk County Council: There have been no decision making meetings since Councillor Roper last reported to Parish Council. There are two areas to update regarding highways: Councillor Roper advised that any further white lining on Buxton Road is on hold pending surface dressing in the spring south of the bridge. The second issue is the proposal for a formal bus stop on Buxton Road south of the bridge which will now probably be taken forwards funded primarily from the local member's scheme.

Broadland District Council: The main item is the draft of the local plan which is now online and about to go forwards for consultation. There are no proposed new allocations for Spixworth. The one site put forwards in the "call for sites" exercise has been deemed to be unsuitable.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Councillor K Harkin-Perry, County Councillor D Roper & District Councillor S Holland.

2. DECLARATIONS OF INTEREST

Nothing to report.

3. CO-OPTION OF PARISH COUNCILLORS

No applications were received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on the 4/12/2019 were amended as follows:

Item 7.1 Finance- the cheques and payments were authorised for payment proposed by Councillor P Rowe and Councillor V Barrell.

The previous minutes were then agreed and signed off by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

Item 7.5 Finance, previous minutes- The clerk advised that the recent HRMC penalty for late returns had to be paid regardless of any dispute the parish council may have to avoid further charges. If the dispute was successful then the parish council HMRC account would be credited back.

Item 10 Amenity, previous minutes- At the time of this meeting the resident had not come back to the clerk with the request of a key to access Greg's Meadow via a mobility scooter.

6. FINANCE

6.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 7th January 2020 proposed by Councillor P Rowe.

6.2 Bank Reconciliation as of 30th December 2019 was noted and signed by the Chairman. Payments were approved by full council.

6.3 Due to the council no longer being a member of NALC it means there is no longer access to a parish council website. The council discussed options of having a new website built and asked the clerk to look into various options and prices along with costing's to host the website. Councillor Rowe suggested having a community website which local businesses, churches and schools of the village can also access and use.

6.4 The council discussed the parish grass cutting contract for 2020. The clerk presented figures of two contractors. Garden Guardian had come out as the cheapest option. The parish council currently cut highway grassed areas on behalf of Norfolk County Council who pay a fee to the parish council. This fee only covers 5 cuts per year, not 12 which is the amount of cuts that have been carried out. Clerk to check cost if changed to 11 cuts per year to make sure NCC payment covers this.

6.5 Broadland District Council reported that there is a broken dog bin on the Cedar Avenue entrance to Greg's Meadow. Councillor Barrell advised he would investigate the extent of the damage and if necessary the council agreed that the clerk could purchase a new bin.

Approved payments for December 2019**Expenses December 2019**

12.12.2019	HMRC	Penalty-Qtr ending 5/10/2019	BACS	187.00
16.12.2019	EON	Streetlighting Electricity-December 2019	DD	1080.66
20.12.2019	C Lake	December Salary	BACS	1287.03
27.12.2019	OPUS Energy	Office Electric	DD	51.08
30.12.2019	1&1	December Broadband	DD	9.59
30.12.2019	C Chaney	December Salary	BACS	353.49

TOTAL £2,968.85**Income December 2019**

02.12.2019	Social Club	Xmas Poster Printing	42.00
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TOTAL £42.00**OUTSTANDING PAYMENTS- to be agreed at 4.12.2019 Parish Council Meeting**

8.1.2020	A Barnes	December Salary	13.06
8.1.2020	Norfolk Pension Fund	December Pension Payment	443.14
8.1.2020	Village Hall	3 x Room Hire Charge	54.00
8.1.2020	HMRC	December Tax Payment	390.09
8.1.2020	British Gas	Village Hall/Social Club Bill (Nov-Dec)	729.92
8.1.2020	Cozens	Streetlight Maintenance Nov 2019	450.00
8.1.2020	Mayday	Ink Cartridges	58.75
8.1.2020	Cozens	LED Replacement Col 125 Sydney Rd	360.00
22.1.2020	British Gas	Village Hall/Social Club Electric Bill (Dec & Jan Bill)	1,478.72
23.1.2020	C Lake	January Salary	1,115.00
31.1.2020	C Chaney	January Salary	270.00

TOTAL-£5362.68**7. TO DISCUSS ISSUE WITH NPLAW**

Advice had been received from DAS Legal the conclusion being that they were not able to assist in the matter.

The Council gave much consideration to the offer from NPLAW of £2,000 in full and final settlement of the complaint and agreed to accept this offer. They agreed on balance not to take the matter further with the SRA.

7. PLANNING MATTERS

The following Planning Applications were discussed by the Council:

(1) Ref: 20191967

Location: 26 Redwing Gardens, Spixworth, NR10 3RG

Description: Two Storey Side Extension-No comments

7.2 Planning applications received after date of publication of agenda

(2) Ref: 20190904

Location: Land Rear of 81 Buxton Road, Spixworth, NR10 3PP

Description: Erection of 2 no dwellings (Amended Plans)-Objected as followed:

*Plot 1 not enough parking spaces

*Plot 2not enough parking spaces

* If planning were to go ahead construction vehicles must only park on site.

* Street Cleaning must also be arranged to clear up surrounding area regularly.

8. CORRESPONDENCE

1. Email-SNAP Meeting details
2. Email-Police Newsletter
3. Email-To advise clerk has passed CiLCA qualification
4. Email- 2020 Parish Council Meeting Dates

The council congratulated the clerk on passing her CiLCA qualification.

9. AMENITY MATTERS

The clerk had received reports regarding parking issues on Arthurton Road. Large business vehicles mainly parking and churning up the grass verges. The council asked the clerk to investigate who owns the grass verges. Once it is confirmed who owns these verges the council will then look into possible parking restrictions.

10. HIGHWAY MATTERS

10.1 The clerk presented the results of the latest data from the SAM 2 camera. Councillor S Vincent advised that it would be useful to have a comparison of when the camera was last put in the same area in order to compare the difference in data.

12. NEIGHBOURHOOD PLAN

12.1 Councillor S Vincent confirmed that we are now at the publicisation stage this will run until 14th February 2020.

12. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is Tuesday 4th February 2020 Spixworth Village Hall, in room 89

13. ITEMS FOR NEXT AGENDA

There being no further business the Chairman closed the meeting at 9:40pm

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Chairman 4 February 2020