

**MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT SPIXWORTH VILLAGE HALL ROOM 84 AT 7:30 pm
ON TUESDAY 4th OCTOBER 2022**

PRESENT

PARISH Mr P Rowe (Chairman)
COUNCILLORS: Mr M Knight (Vice Chairman)
Mr V Barrell
Mr S Cullington
Mr J Holman
Mr P Daly
Ms S Holland

CLERK: Mrs C. Lake– Parish Clerk

2 members of public were in attendance.

Reports and Parishioner's Question Time

Mr Peter Mills attended on behalf of the Royal British Legion Spixworth they have purchased a solid silhouette and asked the parish council if they would consider to allow them to place it permanently next to the old Spixworth village sign. They would also like to place a plaque in memory of the soldiers who came from Spixworth and lost their lives in WW1. The Parish Council asked the clerk to check the placement of the silhouette with Norfolk County Council Highways.

Mr John Hipperson attended the meeting on behalf of a friend who has been left property and land located at the back of Lillian Road. Mr Hipperson feels there is a need for business units in Spixworth that this land could be leased out for possibly retirement bungalows. Councillor Holland advised from a planning point of view this type of development would be classed as a business. Broadland District Council have bought in a scheme where you can pay for advice on these kinds of development opportunities, Councillor Holland can arrange for someone from Broadland to come out and discuss these ideas further with the land owner.

Norfolk County Council (NCC): County Councillor Roper provided an update via email. The main items I have to raise are about highways:

Like many on the Parish Council I had a good site meeting with Darren Walmsley at the Crostwick Lane junction. I attended with Fran Whymark from Wroxham to give a united County Cllr front. Certainly Darren was saying all the right things in terms of the junction needing a solution.

Councillor Roper has spoken to NCC Highways Richard Pearson and a gully tanker will be deployed to clear the drainage system on Buxton Road & Park

Road. There is work programmed for a longer term solution at the end of Park Road scheduled for next financial year.

There are sources of funding for highways projects. Bids are invited for the Road Safety Community Fund - these are for schemes not covered by Parish Partnership with each Council division allocated £10,000. Therefore any bids from Spixworth will be in competition with those from the other five parishes in the division.

Finally, the consultation on the Western Link finishes at the end of this week.

Broadland District Council: District Councillor Sue Holland reported that the Horizon building located on Broadland Business Park has been purchased to be used as the new office for Broadland and South Norfolk District Council. Ms Holland voted against the purchase of the building. It is understood that South Norfolk District Council refused to come into the current building at Thorpe Lodge and that the purchase price for the building was not disclosed to councillors.

There is now an increase in food waste collection in the Broadland area along with a kerb side collection of electricals.

Police have reported that Broadland is still the safest place to live in the county. There is a new police scheme called park, walk and talk officers will be encouraged to Park, Walk, Talk – parking up in towns and villages, spending some time walking around the local community and talking to local residents.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

K Vincent, K Harkin-Perry, S Vincent, D Roper.

2. DECLARATIONS OF INTEREST

None

3. CO-OPTION OF PARISH COUNCILLORS

No applications were received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the Parish Council Meeting held on the 5th of July 2022 were agreed, proposed by Councillor Knight, seconded by Councillor Barrell, and signed off by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

The parish council are now starting to make progress on the allotments. Councillor Holland has been regularly chasing Broadland District Council for updates.

6. FINANCE

6.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 4th October 2022 were agreed.

6.2 Bank Reconciliations for the 31st July , 31st August and the 28th September were noted and signed by the Chairman. Payments were approved by the council. Councillors questioned why the parish council was still paying a high monthly maintenance cost for repairs on streetlights since that most of them have now been upgraded to the new energy efficient LED lights. Clerk to speak with contractor about monthly maintenance charge.

6.3 The administration officer reported to the clerk that her office chair is causing her pain. The clerk asked the council for permission to purchase a more suitable chair delegation was given to the clerk to order a new chair.

6.4 Councillor Holland reported that the parish magazine has been a real success and asked if the parish council would consider supporting the printing cost of one edition per year. The council agreed to pay £900 towards the cost of printing.

6.5 The clerk reported that the external audit of Spixworth Parish Council was now complete. No comments or concerns were received regarding the audit from the internal auditor.

APPROVED PAYMENTS FOR JULY 2022

13/07/2022	1&1 Internet	Web Hosting	7.51
20/07/2022	N Power	Street Light Power June 2022	997.01
20/07/2022	BNP PARIBAS	Photocopier Lease	346.15
22/07/2022	Mrs M Orford	Administration Officer Wages July 2022	872.22
22/07/2022	Mrs C Lake	Parish Clerk Wages July 2022	1,257.21
25/07/2022	ENGIE	Parish Council Office Electric	54.52
27/07/2022	KBS DEPOT	Jubilee Bench for Parish	1,125.00
29/07/2022	Mr C Chaney	Village Keeper- July Wages 2022	304.00

RECEIPTS FOR JULY 2022

06/07/2022	SAPS	SAPS Container Rent x 2	150.00
18/07/2022	J Inns	Public Memorial Bench	1,000.31
27/07/2022	Spixworth Village Hall	Village Hall Admin Work	748.80

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Chairman 1st November 2022

APPROVED PAYMENTS FOR AUGUST 2022

11/08/2022	1&1 Internet	Web Hosting	12.00
17/08/2022	N Power	Street Light Energy July 2022	1,010.02
18/08/2022	BT	Telephone/Broadband Aug- Oct 2022	290.29
23/08/2022	Mrs C Lake	Parish Clerk Wages August 2022	1,325.89
23/08/2022	Mrs M Orford	Administration Officer Wages August 2022	875.82
23/08/2022	ENGIE	Parish Council Office Electric	56.00
31/08/2022	Mr C Chaney	Village Keeper August 2022 Wages	380.00

RECEIPTS FOR AUGUST 2022

01/08/2022	Norfolk County Council	NCC Highway Grass Cutting Maintenance Income	4,046.87
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APPROVED PAYMENTS FOR SEPTEMBER 2022

08/09/2022	WIX	Parish Council Website Subscription	108.00
12/09/2022	HMRC	Tax Payment July 2022	398.17
12/09/2022	Norfolk Pension Fund	Pension Contribution-July 2022	727.34
12/09/2022	Norfolk Pension Fund	Pension Contribution-August 2022	760.27
12/09/2022	HMRC	Tax Payment August 2022	465.64
13/09/2022	IONOS 1 &1	Web Hosting	12.00
13/09/2022	Glasdon UK Limited	Parishioner Memorial Bench	1,000.30
23/09/2022	Mrs C Lake	Parish Clerk Wages September 2022	1,326.14
23/09/2022	Mrs M Orford	Administration Officer Wages September 2022	887.62
27/09/2022	N Power	Street Light Energy August 2022	1,009.67
27/09/2022	ENGIE	Parish Council Office Electric	60.32

RECEIPTS FOR SEPTEMBER 2022

05/09/2022	Barclays	Bank Interest	8.70
13/09/2022	Spixworth Village Hall	Administration Officer Wages August 2022	748.80

Outstanding September 2022 Payments- agreed at the meeting of the 4th October 2022

PAYMENT DATE	NAME	PAYMENT DETAILS	AMOUNT
5/10/2022	Garden Guardian	July Grass Maintenance	1255.20
5/10/2022	Cozens	June Streetlight Maintenance	450.00
5/10/2022	Spixworth Village Hall	June Meeting Room Hire	16.00
5/10/2022	Steve Cullington Electrical Contractor	Parish Council PAT Test	76.14
5/10/2022	Spixworth Village Hall	July Meeting Room Hire	28.00
5/10/2022	Garden Guardian	August Grass Cutting Maintenance	837.60
5/10/2022	Parish Online	Annual Subscription	96.00
5/10/2022	Mayday	Maintenance Support for Printer	46.99
5/10/2022	Cozens	July Streetlight Maintenance	450.00
5/10/2022	Cozens	Nov 2021 Streetlight Maintenance-Invoice never received from Cozens	450.00
5/10/2022	Norfolk Pension Fund	September Pension Contribution	746.16
5/10/2022	PKF Littlejohn	External Audit Fee for 2021/22	480.00
5/10/2022	Cozens	August Streetlight Maintenance	450.00
5/10/2022	Garden Guardian	August Grass Maintenance	837.60
5/10/2022	HMRC	September Tax Payment	382.83

7.PLANNING MATTERS**Ref:** 20221227**Location:** 36 St Peters Way, Spixworth**Description:** Proposed front, side and rear extensions and alterations.**Comments:** None**Ref:** 20221223**Location:** 42, Park Road, Spixworth**Description:** Scheme to provide 2 x no separate residential dwellings with new dedicated access to site (2 x plots only)**Comments:** The parish council objected to the planning application with concerns about access to properties from Douglas Road, drainage issues and inadequate parking.

Ref: 20221319

Location: 81, Buxton Road, Spixworth

Description: Variation of condition 2 following grant permission 20190904 revising dwelling types and site layout.

Comments: The parish council objected to the planning application with concerns about insufficient parking.

Ref: FUL/2020/0079 & FUL/2020/0080-NCC

Location: Land at former Quaker Lane, Spixworth

Description: Change of use to enable the establishment and operation of a new means of access into Spixworth Quarry

Comments: No comment.

Ref: 20221463

Location: 6, Rosetta Road, Spixworth

Description: Single storey rear extension with flat roof

Comments: No comment.

8.CORRESPONDENCE

8.1 List of correspondence circulated to the council.

9. HIGHWAY MATTERS

9.1 The clerk circulated the latest data from the SAM 2 camera

9.2 County Councillor D Roper is speaking with Norfolk County Council Highways about issue with blocked gullies on Buxton Road.

9.3 The clerk and County Councillor Roper have reported the damaged speed bumps on Crostwick Lane to Norfolk County Council Highways.

9.4 As part of the Norfolk County Council Highway Parish Partnership bid for 2023/24 the parish council have agreed to put forward a bid for another village gateway sign installed near the farm and stables on Buxton Road.

9.5 As part of the Road Safety Community Fund (RSCF) the parish council have decided to put forward bids for 30mph roundel markings on the Buxton Road approaching the NDR bridge.

9.6 The council asked the clerk to inform Norfolk County Council to carry out the feasibility study along the Crostwick Lane and North Walsham Road junction on either the first or second week before the October half term.

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10. AMENITY MATTERS

10.1 The clerk received a request asking for the old Spixworth village sign to be repainted. The council asked the clerk to get a quote from the person who carried out the work previously.

10.2 The council agreed the quote to cut back the overgrown tree and hedge on Park Road near the Buxton Road end.

10.3 The new date for the parish council open morning will now be held on Saturday 29th October 2022 between 10:00am and 12:00pm.

10.4 The council asked that the clerk speak to Norfolk County Council Highways regarding the placement of the silhouette solidier on Crostwick Lane.

10.5 A resident lining on Russell Avenue has asked that posts are installed near the substation to stop cars parking there. The council advised that this would have to be agreed by Anglian Water.

11. ALLOTMENT UPDATE

Broadland District Council are holding a meeting this week with their solicitors to draw up the Deed Variation so that the allotments can be transferred over to the Trustee of Spixworth Village Hall and Playing Field.

12. CROSTWICK LANE UPDATE

The clerk is still waiting to hear from Hopkins Homes regarding the last property on Trafford Way that's needs to sign up to the S38 agreement.

13. SPIXWORTH PLAY AREA UPDATE.

The clerk has a quote and plans drawn up for the new play area. The last step is to obtain feedback and suggestions from parishioners at the open day.

There being no further business the Vice Chairman closed the meeting at 9:57pm