

MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT
7:00 pm ON TUESDAY 6th APRIL 2021 BY REMOTE ATTENDANCE VIA ZOOM
VIDEO CONFERENCING

PRESENT

COUNCILLORS: Mr P Rowe (Chairman)
Mr S Cullington
Mrs S Holland
Mr V Barrell
Mrs M Kiddell
Mr S Vincent
Mr D Roper (County Councillor)

CLERK: Mrs C. Lake– Parish Clerk

Reports and Parishioner's Question Time

The Council held a minute's silence in memory of HRH Prince Philip, Duke of Edinburgh.

Broadland District Council: Councillor Holland reported that a COVID support advisor will be visiting businesses tomorrow, more financial support is being provided for people who are re starting their businesses. The Elections Team are working towards this year's council elections. There is a policy change to the housing register, the previous system has now changed over to a letting scheme to include South Norfolk and the Broadland area.

Norfolk County Council: Councillor Roper reported that we are now in purdah, so all is quiet with just one meeting next week no key decisions, just a couple of motions. Cabinet meeting was held yesterday nothing is currently happening due to being in this period prior to the elections.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

K Harkin-Perry and M Knight

2. DECLARATIONS OF INTEREST

Nothing to report.

3. CO-OPTION OF PARISH COUNCILLORS

No applications were received.

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Chairman 4th May 2021

4. MINUTES OF PREVIOUS MEETING

The Minutes of the 2nd of March 2021, were proposed by Councillor Holland, seconded by Councillor Barrell, and signed off by the Chairman as a true record after the meeting.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

It was agreed at the previous meeting that the clerk would purchase a new hi-vis jacket for the village keeper with Spixworth Parish Council Text printed on. The clerk has ordered this but there has been a delay in shipping.

6. FINANCE

6.1 Balances were noted. The following payments were authorised in accordance with the budget as per the tabled schedule 6th April 2021.
proposed by Councillor S Holland seconded by Councillor S Cullington.

6.2 Bank Reconciliation up to 29th March 2021 was noted and signed by the Chairman. Payments were approved by full council.

6.3 The council agreed to the annual donation payment of £1000 towards St Peters Churchyard Maintenance. The church also requested a donation towards the roof repairs, but unfortunately parish councils are not allowed to financially assist towards anything to do with churches structurally. Councillor S Holland, P Rowe, K Vincent, and V Barrell offered their help towards cleaning the church. Clerk to write to church and advise.

APPROVED PAYMENTS FOR MARCH 2021

Expenses March 2021

16.03.2021	EON	Streetlight Energy (March 2021)	DD	1006.43
16.03.2021	1&1 Webmail	Web Hosting	DD	12.00
19.03.2021	Workwear Express	HI VIS Jacket for Village Keeper	BACS	56.93
19.03.2021	SLCC	Clerk Annual Membership 2021-2022	BACS	185.00
23.03.2021	C Lake	March wages	BACS	1370.85
25.03.2021	Opus Energy	Office Electric	DD	50.91
31.03.2021	C Chaney	March Wages-(0 due to over payment in Jan & Feb)	BACS	0.00

Income March 2021

09.03.2021	HMRC VAT refund	2019/2020/2021 VAT Refund	26,850.88
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Outstanding Payments- agreed on the 6th 2021 Parish Council Meeting

7.4.2021	Norfolk Pension Fund	March 2021 Contribution	387.48
7.4.2021	HMRC	March 2021 Tax Payment	347.59

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Chairman 4th May 2021

7.4.2021	Mayday	Printer ink usage	4.79
7.4.2021	Cozens	2 x New streetlight col and LED Lights. 1x New arm bracket	3834.00
7.4.2021	St Peters Church	Churchyard maintenance donation	1000.00
7.4.2021	Cozens	February 2021 Streetlight Maintenance	450.00
23.4.2021	C Lake	April Wages	1370.00 (est)
30.4.2021	C Chaney	April Wages	285.00 (est)

7. PLANNING MATTERS

The following Planning Applications were discussed by the Council:

Ref: 20210491

Location: 42 Sydney Road, Spixworth

Description: Loft Conversion and rear extension

No comment/objections

Ref: 20202400 (Amendment)

Location: 107 Crostwick Lane, Spixworth

Description: New Garden Wall (lowering the wall)

No comment/objections

Ref:20191472 (Amendment)

Location: Land South of Moorsticks, Buxton Road

Description: Layout Scale and appearance.

Councillor Rowe offered to go back and see if any of the councils' previous objections had been taken into consideration and for the clerk to send previous comments again.

8. SKIP REQUEST FROM RESIDENTS DUE TO FLYTIPPING

Councillor Rowe had seen comments via social media about an issue with fly tipping by the Orchard Road garages. The Eastern Daily Press had also contacted Councillor Roper for comment. Councillor S Vincent stressed that this land is privately owned by the properties of the garages so it would need to be dealt with the residents/landlords concerned. The chairman asked what the councils' thoughts were of hiring a skip, S Vincent commented that the council cannot purchase skips for everyone in the village and that it is down to the individual property owner to dispose of their own rubbish. Some of the properties have now been rented out and the original owners need to take responsibility the parish council does not supply skips for private land.

9. NORWICH AIRPORT LIMITED CONSULTIVE COMMITTEE REPORT

Councillor K Vincent attended the Norwich Airport committee on behalf of the parish council and reported that the Airport is currently operating a reduced service. There

are concerns of the airport struggling financially due to the pandemic. There are currently no holiday flights, if season does start to pick up, they will need more staff. There is expected to be a 50-60% rise in passengers later this year but it will take time to get back on track. The next committee meeting will be held in July 2021.

10. TO DISCUSS ASSISTANT CLERK POSITION

The clerk has carried out lots of overtime recently due to an increase in workload, Councillor S Holland confirmed that she would support the request for an assistant clerk. Any work carried out on behalf of the village hall would need to be billed separately. The council have asked the clerk to draw up a job specification on what support is needed then bring to the next meeting to discuss further.

11. ANNUAL PARISH MEETING DEFFERED

Due to the current Covid-19 government roadmap meetings can still not be held inside, in line with other parish councils the meeting has been deferred to next year.

12. CORRESPONDENCE

E mail-BDC Planning Enforcement Update
 E mail-CPRE Champaign GNLP Consultation
 E mail-Golden Triangle Link Road Names
 E mail-NALC Bulletin Face to Face Meetings
 E mail-Preparation for VE Day Statues
 E mail-NCC and NHS Covid-19 updates

13. HIGHWAY MATTERS

13.1 The clerk confirmed that Norfolk County Council had accepted the Councils Parish Partnership Bid to install another bus shelter for 2021/22. The council advised that the bus shelter would need to be bigger with seating.

13.2 The clerk circulated a copy of the latest SAM 2 data, the camera was placed on Buxton Road, a speed of 80mph was recorded on 6th March 2021 at 4.40am. The council suggested to place the camera on Crostwick Lane to monitor speed.

S Vincent reported again that the gullies around Spixworth have still not be cleared out properly and asked Councillor Roper to report this back to the Highway Engineer.

14. AMENITY MATTERS

14.1 The council agreed to purchase more dog and waste bins for the village. It was suggested to install another dog bin on Ivy Road next to the notice board and another dog and waste bin for Quaker Lane. Councillor Roper advised that there is a preferred area on Quaker Lane where the bins can be placed and that he would notify the clerk. The clerk advised that she had been in contact with a local handy man to replace the broken dog bin post on Greg's Meadow. Other suggestions were to place a waste bin next to the new bus shelter on Park Road when it has been installed.

14.2 Reports were received from several residents of a rat infestation on Greg's Meadow, the council contacted Millennium Pest Control as advised by the district council. A survey was carried out and it was reported that residents must stop feeding the wildlife as this is encouraging the rats. It was also discovered on inspection that lost of rubbish and DIY waste had been dumped on Greg's Meadow which was located behind a lot of fences along Cedar Avenue that back on to the Meadow. There were also various properties that had extended out onto the council's land. The Council agreed to write letters to all properties concerned to remove any waste behind their fences and to stop feeding the wildlife. There was a suggestion of bait boxes, but these would only be a short-term measure and would not prevent the rats foraging. The council have been advised to purchase new bins in certain areas where they do not have secure lids.

There have also been reports of subsidence forming in the ground in front of the electric sub station on Greg's Meadow, this could be down to issues with the Anglia Water Pumping Station. The clerk is waiting for a report as to why this is happening.

15. NEIGHBOURHOOD PLAN

15.1 The clerk confirmed that Spixworth Neighbourhood Plan is due to go to referendum on the 6th of May 2021.

16. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Meeting is the Annual Council Meeting to be held on Tuesday 4th May 2021, via Zoom video conferencing.

There being no further business the Chairman closed the meeting at 8.24pm