

MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT
7:30 pm ON TUESDAY 7th JULY 2020 BY REMOTE ATTENDANCE VIA ZOOM
VIDEO CONFERENCING

PRESENT

COUNCILLORS: Mr P Rowe (Chairman)
Mr V Barrell (Vice Chairman)
Mr K Harkin-Perry
Mr S Cullington
Mr S Vincent
Mrs S Holland (District Councillor)

One member of public joined the meeting via video conferencing.

CLERK: Mrs C. Lake– Parish Clerk

Reports and Parishioner's Question Time

Broadland District Council: Councillor Holland reported that Bure Valley Railway is looking for support to re-open again. Broadland are distributing 'shop with confidence' signs, posters, and sanitiser units to local businesses as extra support to help when re-opening. Help Hub are slowly getting back to a steady call level.

Norfolk County Council: Councillor Roper sent his apologies for the meeting and sent through this report: Main item for me since we last met has been scrutiny of children's services and the response of the department to Covid-19. With children not at school and fewer "eyes and ears" to pick up any concerns the number of referrals to children's services fell considerably during the lockdown period. This raises concerns about the level of child protection issues that are not being reported and investigated at present and the possibility that there could be a sudden increase in demand for services in the future.

On the education side it has been reported that the current scores for pupil attendance in Norfolk are 42% for reception, 37% Year 1, 50% for year 6, 38% for year 10 and 31% for year 12. I have raised the question of whether in September when attendance for all children will become mandatory again whether NCC will start fining parents for non-attendance – I have not yet been given an answer either way. I have also looked to get assurances re school transport in September with this being available to all eligible students, again I am awaiting a response.

NCC has responsibility for public health hence Councillors are provided with pillar one information re rates of infection in the county. It remains the case that the highest levels in Norfolk are in the west of the county. Of the seven districts in Norfolk Broadland has the third highest level of reported cases behind Kings Lynn

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and Great Yarmouth. It is surprising that Broadland is higher than Norwich given population density. Nonetheless Norfolk continues to be one of the lowest counties for infection rates, but this is no reason for people to stop being vigilant.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Councillor M Knight ,Councillor K Vincent and Councillor D Roper

2. DECLARATIONS OF INTEREST

Nothing to report.

3. CO-OPTION OF PARISH COUNCILLORS

No applications were received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on the 2nd June 2020, they were agreed and signed off by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

None

6. FINANCE

6.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 7th July 2020. proposed by Councillor P Rowe.

6.2 Bank Reconciliation as of 30th June 2020 was noted and signed by the Chairman. Payments were approved by full council.

Council advised to hold back payment of the PPL PRS music licence for the village hall being that the hall has been closed since 23rd March 2020.

6.3 Council agreed to Zoom annual subscription payment to cover 2020/21 whilst remote meetings are still being held due to Covid-19.

6.4 Clerk confirmed that as part of the Spixworth LED streetlight replacement programme 50 new LED lights will be installed in August 2020. 33 new LED lights were installed at the end of the last financial year 2019/20. Payment will be used from the council contingency fund.

6.5 The council were happy and agreed to the figures presented for the 2019/20 (AGAR) annual return.

6.6 The council was pleased with the internal auditor's report for the accounts and signed off the annual return.

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Approved payments for June 2020**Expenses June 2020**

11.06.2020	1&1 Webmail	Web Hosting	DD	12.00
11.06.2020	John Reynolds Painter & Decorator	V Hall Internal Painting	BACS	900.00
11.06.2020	K J Fuller Painter & Decorator	V Hall internal Painting	BACS	1175.00
16.06.2020	EON	Streetlight Energy (June 2020)	DD	1114.26
19.06.2020	British Gas	V Hall electric Bill (May 2020)	DD	77.26
22.06.2020	Millar West	V Hall office Chair	BACS	84.00
23.06.2020	C Lake	June Salary	BACS	1320.96
25.06.2020	Opus Energy	Office Electric	DD	34.21
30.06.2020	C Chaney	June Salary	BACS	373.77
29.06.2020	Safety Signs 4 less	V Hall signage	BACS	42.72

Income June 2020

22.06.2020	Zoro	V Hall Mop Refund (not collected)	BACS	52.99
8.06.2020	Barclays	Savings Account interest	BACS	£7.57

OUTSTANDING PAYMENTS- to be agreed at 7.7.2020 Parish Council Meeting

8.07.2020	Norfolk Pension Fund	June Pension Contribution	£462.45
8.07.2020	HMRC	June Tax Payment	£399.43
8.07.2020	Norse	Grounds Maintenance-May 2020 V Hall	£296.30
8.07.2020	Norse	Grounds Maintenance-May 2020 Football Pitch	£329.24
8.07.2020	Norse	Grounds Maintenance-May 2020 Verge cut	£10.58
8.07.2020	Roger Canwell	Internal Audit Fee	£80.00
8.07.2020	Paul Rowe	Zoom Subscription + V Hall Office Desk & blind	£159.76
8.07.2020	PPL PRS	V Hall Music Licence	£433.60
8.07.2020	Anglian Chemicals	V Hall Cleaning (Jan 2020 Invoice)	£57.60

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8.07.2020	Anglian Chemicals	V Hall Cleaning (May 2020 Invoice)	£80.96
8.07.2020	Cozens	Street Light Maintenance (May 20)	£450.00
8.07.2020	URM	V Hall Bottle Bank Service	£18.00
8.07.2020	Mayday	Ink/Copy charges	£17.26
8.07.2020	SVHMC	Parish Council Office Rent	£825.00
8.07.2020	Garden Guardian	June Grass Cutting	£848.78
8.07.2020	Paul Rowe	WIFI extender for V Hall Office	£34.99

7. PLANNING MATTERS

The following Planning Applications were discussed by the Council:

(1) **Ref: 20201124**

Location: 1A Godfrey Road, Spixworth, NR10 3NH

Description : Front extension and ensuite.

No comments received

8. CORRESPONDENCE

- 1) Email-Police News update
- 2) Email-NALC Well-being initiative
- 3) Email-NHS Support-Mental Health Matters
- 4) Email-ACRE Latest restriction update for Village Halls

9. HIGHWAY MATTERS

Nothing to report

10. AMENITY MATTERS

10.1 The council discussed the government latest guidance for the re-opening of play areas on the 4th July 2020. There have been mixed views from town and parish councils in England about how safely this can be managed. NALC provided examples of guidance posters when people are using the play and gym equipment. The clerk will produce some posters and attach them to the entrance of the play areas along with sharing them on social media pages.

10.2 The council discussed the need for further dog and litter bins. 1 litter bin and 1 dog bin outside junior school and 1 dog at the end of Quaker Lane where it meets bridle way.

Councillor Holland contacted the planning officer at Broadland District Council to chase up the delays regarding the transfer of the allotment land on St Mary's Court and amenity land on Crostwick Lane. The allotments were completed in July 2019 and the Trustee of Spixworth Village Hall and playing field are still waiting for a deed

of variation to be drawn up by Broadland District Council and agreed by the developer Clerks Wells. Until this has been done the allotments cannot be transferred over to the Trustee. The amenity land should have been transferred to the parish council from Hopkins Homes nearly 5 years ago. Despite numerous emails and letters to Hopkins Homes no progress has been made. Broadland District Council are also looking into this matter.

11. NEIGHBOURHOOD PLAN

11.1 Proceeded to a referendum which will take place in May 2021. Remove from agenda until further update received.

12. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is Tuesday 1st September 2020, to be held by Zoom video conferencing.

13. ITEMS FOR NEXT AGENDA

There being no further business the Chairman closed the meeting at 8.53 pm

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