

MINUTES OF THE PARISH COUNCIL MEETING OF SPIXWORTH PARISH
COUNCIL HELD AT
7:30 pm ON TUESDAY 1st SEPTEMBER 2020 BY REMOTE ATTENDANCE VIA
ZOOM VIDEO CONFERENCING

PRESENT

COUNCILLORS: Mr P Rowe (Chairman)
Mr V Barrell (Vice Chairman)
Mr S Cullington
Mr S Vincent
Mr D Roper (County Councillor)
Mrs S Holland (District Councillor)

CLERK: Mrs C. Lake– Parish Clerk

Reports and Parishioner's Question Time

Broadland District Council: Councillor Holland reported that Broadland are doing the community at heart awards for 2020, suggested putting forward volunteers of Spixworth Helping Hands. Consultation taking place for Norwich western link. With regards to the allotments for Spixworth councillor Holland reported that the developers are not engaging with Broadland District Council to resolve any matters concerning its transfer to the Trustee of Spixworth Village Hall. It was agreed that a meeting needs to be set up with Nigel Harris and Phil Courtier at BDC planning to get this resolved asap.

Norfolk County Council: Councillor Roper reported that he has not been able to get hold of Nigel Harris or Phil Courtier regarding the allotment transfer and has requested an urgent meeting before the end of September. Councillor Roper spoke with highways engineer Ben Rayner at Norfolk County Council about the issue of siding out grass bank along Ivy and Buxton Road. Ben has advised that the works will be completed in the next few weeks. It was also suggested to extend 20mph zone along Ivy Road due to an accident that happened. Ben is looking into this. Crostwick Lane junction with North Walsham Road, setting costs aside Norfolk County Council Highways have responded that they see no barriers with regards to installing traffic lights and carrying out a petition to get this done. Ben Rayner is creating a plan on what the design process would be to have these traffic lights installed. There has been a Covid-19 outbreak at Banham Poultry with issues of test and trace. With regards to NCC budget, councillor Roper reported that money is coming through from the government, but finances will be tight next year. Cannot comment on what the council tax base will be. Local government is looking at another devolution deal, possible 3 unitary councils. Councillor Vincent asked if Spixworth could have a speed sign on Buxton Road which is able to record

number plates. Councillor Roper advised that NCC would not fund this as the parish already had a SAM2 camera.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Councillor K Vincent. Councillor K Harkin-Perry

2. DECLARATIONS OF INTEREST

Nothing to report.

3. CO-OPTION OF PARISH COUNCILLORS

No applications were received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on the 7th July 2020, were agreed, and signed off by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

Councillor Holland asked if no dog signs had been ordered for the village hall, the clerk advised that she would be ordering these shortly.

6. FINANCE

6.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 1st September 2020. proposed by Councillor P Rowe.

6.2 Bank Reconciliation as of 25th August 2020 was noted and signed by the Chairman. Payments were approved by full council.

6.3 The parish council received a grant from Broadland District Council after the rules had been changed to exclude town and parish council receiving anything during the covid-19 pandemic. Councillor S Vincent confirmed that there was no restriction on the use of the grant. The council briefly discussed ways on how this grant can be used to help support the people of Spixworth. It was advised to wait until the payment had been received and take forward to the next meeting.

Approved payments for July & August 2020

Expenses July & August 2020

14.07.2020	1&1 Webmail	Web Hosting	DD	12.00
16.07.2020	EON	Streetlight Energy (July 2020)	DD	1078.31
16.07.2020	British Gas	V Hall Electric Bill (2.6.20-1.7.20)	DD	77.13
16.07.2020	Viking	Parish Council Stationary Supply	BACS	55.72
23.07.2020	C Lake	July Salary	BACS	1270.86

27.07.2020	Opus Energy	Office Electric	DD	33.30
29.07.2020	C Newark	July Salary (V Hall Caretaker one off payment)	BACS	432.81
29.07.2020	S Rudling	July Salary (V Hall Manager one off payment)	BACS	862.47
31.07.2020	C Chaney	July Salary	BACS	279.00
11.08.2020	Siemens	Aug-Nov 2020 Lease Rental for Printer	BACS	136.15
11.08.2020	Norfolk Pension Fund	Pension Contribution (July 2020)	BACS	439.73
11.08.2020	Rospa	Annual Playground & Greg's Meadow Inspection	BACS	276.00
11.08.2020	L Southon	V Hall Playing Field Hedge Cut	BACS	576.00
11.08.2020	Cozens	June Streetlight Maintenance	BACS	450.00
11.08.2020	Mr Paul Rowe	Extension Lead for V Hall office computer	BACS	9.00
11.08.2020	URM UK LTD	Bottle Bank Service for V Hall	BACS	25.20
11.08.2020	HMRC	Tax Payment (July 2020)	BACS	346.85
11.08.2020	Garden Guardian	July Grass Maintenance	BACS	1163.59
12.08.2020	1&1 Webmail	Web Hosting	DD	12.00
17.08.2020	EON	Streetlight Energy (August 2020)	DD	1114.26
18.08.2020	BT	Digital Telephone & Broadband (Aug-Oct 2020)	DD	251.82
18.08.2020	British Gas	V Hall Electric Bill (2.7.20-1.8.20)	DD	230.08
21.08.2020	C Lake	August Salary	BACS	1300.79
25.08.2020	Opus Energy	Office Electric	DD	42.36

Income July & August 2020

No income was received.

OUTSTANDING PAYMENTS- to be agreed at 1.9.2020 Parish Council Meeting

02.09.2020	Mayday	Printer Goods & Services	126.00
02.09.2020	Garden Guardian	August Parish Grass Cutting	848.78
02.09.2020	Parish Online	Annual Map subscription	72.00
02.09.2020	EAW	V Hall water cooler rental	102.02
02.09.2020	URM	V Hall Bottle Bank	28.80
02.09.2020	Mr V Barrell	Parish office desk fan	11.99
28.08.2020	Mr C Chaney	August salary	348.80

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Chairman 6th October 2020

02.09.2020	Norfolk Pension Fund	August Pension Contribution	453.37
02.09.2020	HMRC	August Tax Payment	385.48

7. PLANNING MATTERS

The following Planning Applications were discussed by the Council:

(1) Ref: 20201392

Location: 29C Park Road

Description: Single Storey rear extension

No comment

(2) Ref: 20201556

Location: 27 Crostwick Lane

Description: Proposed rear and side extension plus replacement roof to accommodate bedrooms in roof space and front open porch extension.

Councillor S Vincent felt that the new extension looked cramped and that there should be 3 off road parking spaces for the proposed new size of the property.

8. CORRESPONDENCE

- 1) Email-Police News update
- 2) Email-NALC Well-being news
- 3) Email-Norwich Western Link Update

9. HIGHWAY MATTERS

9.1 The clerk was advised to contact Ben Rayner again with regards to setting up a government petition to have traffic lights installed at the Crostwick Lane Junction with North Walsham Road.

9.2 The clerk had received several concerns from residents following on from hedge cutting letters that had been sent. Some were unable to afford to have their hedge cut back or felt that it was not needed. Councillor Holland asked the clerk to send through the locations of the hedges concerned and she would take a look and report back.

10. AMENITY MATTERS

10.1 Councillor D Roper will arrange a meeting with Broadland District Council to discuss the allotment issue.

10.2 It was reported that Councillor V Barrell had fixed the broken spider swing located on the village hall play area. The council thanked Vince for doing this.

10.3 The clerk advised that she would circulate the play area and gym area safety inspection reports that had been carried out by ROSPA.

10.4 Councillor V Barrell took a photo of the dog bin located on Ivy Road that appeared to have been damaged by the grass contractor for the village. The clerk advise that she will contact the contractor to investigate.

12. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is Tuesday 6th October2020, to be held by Zoom video conferencing.

13. ITEMS FOR NEXT AGENDA

There being no further business the Chairman closed the meeting at 8.32 pm