

Spixworth Neighbourhood Plan

Minutes of the Steering Group Meeting

Date: Wednesday 31st January 2018
Time: 19:00 - 21:00
Location: Room 89, Spixworth Village Hall

Steering Group Members present:

Paula Harkin-Perry (PHP) Ron Ing (RI) Shaun Vincent (SV)
Sue Holland (SH) Sally Lucas (SL)

No members of the public present.

Action By:

1 Welcome & Introductions

Paula Harkin-Perry (PHP) stepped in to Chair the meeting due to Peter Holdroyd (PH) being unwell and recovering.

It was reported that Kate Brooks (KB) and Richard Brooks (RB) had resigned from the Steering Group due to work pressures. They wished the Group success with the Neighbourhood Plan.

2 Minute silence for Jack Sadler

Following the recent death of Jack, a keen advocate of the Neighbourhood Plan, a minute of reflection was held.

3 Apologies for absence

Apologies were received from Shelagh Cook, Lawrence Hill, Peter Holdroyd, Hilary Ing, Laura Knight, Shelley Rudling and Karen Vincent.

3 Declarations of interest

No interests were declared.

4 Minutes of Meeting 14th December 2017

Approved and signed as a true record.

5 Matters Arising

Membership of Steering Group: To seek three new volunteers to join the Steering Group.

All

Website & Social Media: Sue Holland (SH) explained she had been working with Carolyn, the Parish Clerk, to update the Parish Council website and set up a webpage for the Neighbourhood Plan. The Clerk is also looking at the use of Facebook both for the Parish Council and Neighbourhood Plan. It was thought Shelley Rudling (SR) may also be able to assist with this.

SH / SR

6 Sustainability Appraisal Terms of Reference (ToR)

The ToR for the Sustainability Appraisal, circulated prior to the meeting, was discussed. Shaun Vincent (SV) explained about the SA and the processes involved.

The ToR for the SA was noted.

7 Emerging Policy Statements

The 'Themes & Statements' paper, circulated prior to the meeting, was discussed in detail. SV explained how Themes and Statements would be used to encourage comments and discussion at the next consultation event.

It was agreed to use the suggested Themes and, if appropriate, change them at a later date.

All 48 statements were reviewed. Additional statements were suggested to include: -

- more focus on wildlife friendly features,
- natural planting,
- limiting the height of any blocks of flats,
- grey-water harvesting,
- garaging in the curtilage of a home,
- access to back gardens,
- dogs in a fenced area on the new playing field,
- any alternative uses to football for the new playing field?
- improving access to the shops – what / how ?

8 Vision and Objectives

The 'Setting a Vision & Objectives' paper circulated prior to the meeting was discussed. SV noted that this had been updated to include comments and suggested changes received from NPSG members since the last Steering Group meeting.

The Vision was agreed as : -

*To allow Spixworth to evolve and grow in a way that retains its rural setting and village character.
Improving the quality of life and local facilities for all generations by respecting and reflecting the needs of the local community.*

Suggested changes to the objectives were reviewed and amendments agreed. Objective 5 had the most suggestions and alternatives to consider. Following further 'wordsmithing' it was agreed.

Spixworth Neighbourhood Plan

Ron Ing (RI) suggested a sixth objective focusing on businesses, shops and local employment. Its inclusion was agreed.

The Neighbourhood Plan Objectives were agreed as: -

1. To develop and improve local community facilities and services (such as a Community Centre / Village Hall, other recreation, education and medical facilities) for all age groups.
2. To protect the countryside and farmland surrounding our village, promoting green space, woodland and enhancing nature conservation with improved access to the countryside.
3. To reduce the negative impact (volume, speed, safety and parking) of traffic on all our roads. To support more sustainable transport by improving pedestrian and cycle links to the wider countryside and enhanced public transport.
4. To preserve the character of Spixworth, including the spatial balance between the rural and built environment, historical assets, character and feel as well as improving the design of homes and development.
5. To support housing growth tailored to the needs of Spixworth, where development is sensitive, protecting and enriching the landscape and in keeping with the built setting.
6. To encourage and support local businesses, shops and local employment within the parish.

9 Newsletter Edition 2

The next edition of the Newsletter would now be drafted.

SV

It was agreed the next edition would be distributed between Saturday 17th and Wednesday 21st prior to the next event. All those present agreed to help with the deliveries.

All

10 Next Community Event – 24th February 2018

The consultation event scheduled for Saturday 24th February was discussed. This would again be a 'drop in' style event in Spixworth Village Hall, this time starting at 10am and running until 1pm.

The focus would be on statements and questions, as previously agreed in section 7, as well as testing the Vision and Objectives and giving feedback on what residents 'liked', 'least liked' and would 'change' about Spixworth.

Members of the Steering Group would be attending and help out.

All

11 Next Meeting:

19:00 on Wednesday 28th March 2018 in Spixworth Village Hall.

12 Any Other Business

PHP suggested running a competition aimed at young children to design the front cover of the Spixworth Neighbourhood Plan. This was seen as a way of getting the younger age group to engage. PHP agreed to devise how this could be done either at the event or with the schools.

PHP

There being no further business, the meeting closed at 20:55.

Signed: _____ Date: _____

Name: _____