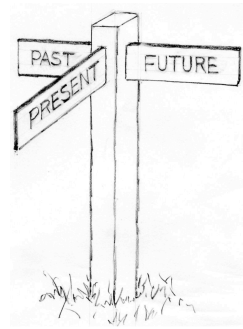


Minutes of the Steering Group Meeting

Date: Wednesday 9th May 2018
Time: 19:00 - 21:00
Location: Room 84, Spixworth Village Hall



Steering Group Members present:

Vince Barrell (VB)	Peter Holdroyd (PH)	Ron Ing (RI)
Mike Church (MC)	Sue Holland (SH)	Paul Rowe (PR)
Lawrence Hill (LH)	Hilary Ing (HI)	

Supported by Karen (KV) and Shaun (SV) from ABZAG Ltd with no members of the public present.

Action By:

2 Apologies for absence

Apologies were received from Paula Harkin-Perry (PHP), Sally McColl (SM) and Laura Knight (LK).

3 Declarations of interest

No interests were declared.

4 Appointment of new member to Steering Group

Paul Rowe (PR) joined the Steering Group

5 Minutes of Meeting 31st January 2018

Approved and signed as a true record.

6 Matters Arising

Swift Towers: Details from SM on habitats for swifts previously circulated on 2 May.

Social Media: As Shelley Rudling (SR) was not at the meeting it was agreed to launch a Spixworth Neighbourhood Plan Facebook page. Peter Holdroyd (PH) agreed to set up as a 'closed group' to start with to enable testing and content to be added before opening the page generally. Expanding further (Twitter, etc..) to be discussed with SR and Parish Council Clerk.

PH

Data Sets: The document was updated and circulated on 17 April.

Affordable Housing: Definition of different types of Affordable Housing circulated 17 April.

Sustainability Issues: Lawrence Hill (LH) shared when recently

selling his home the second question was about broadband and speeds. The 'Better Broadband' project and fibre to the 'box' or 'house' and lack of availability was discussed. It was agreed to add broadband as an issue for Spixworth, as connectivity is seen as very important to both residents and businesses.

SV

Front Cover Design: Running a competition aimed at young children to design the front cover of the Spixworth Neighbourhood Plan, as this would be a way of getting the younger age group to engage possibly through the schools. PHP asked if this could be done at the next event? It was thought this would be after the schools breakup for summer and it would be better to engage with the schools much earlier, preferably before they finish the summer term. PHP will devise how this could be undertaken and taken forward.

PHP

Glossary and Planning Framework: An overview of the planning framework will be included in the Policy Writing Workshop scheduled for 14th June. A glossary of planning terms will be circulated for reference.

SV

7 Emerging Policy Statements

The Emerging Policy Statement discussion document (April 2018), circulated prior to the meeting, was discussed. This included the analysis and feedback received at the Community Event on 24th February and will be used to inform the policy development for the Neighbourhood Plan.

Suggestions were made to build community engagement and reach more people, these included

- Campaigning (door knocking): to be discussed further once leaflet development
- Group and society visits (WI, Horticulture, Dinning, Bowls, schools, etc..)
- Surgery in Co-Op
- Stall at Church Fete (16th June) and Village Hall Fete (10th August)
- Banner / poster on Crostwick Lane outside Village Hall.
- Leaflet: to support door knocking and for use at fetes. LH and Paul Rowe (PR) agreed to draft – it could also be used as the basis for the banner / poster.

PH

SH

PH / SH

LH / SV

LH / PR

Logo suggestions for the Spixworth Neighbourhood Plan could included the Broadland Northway (NDR) Woodland Bridge, a

hedgehog or swift.

8 Next Meeting: Policy Writing Workshop

19:00 on Thursday 14th June 2018 in Room 89, Spixworth Village Hall.

9 Any Other Business

There being no further business, the meeting closed at 21:01.

Signed: _____ Date: _____

Name: _____

