

**MINUTES OF THE MEETING OF SPIXWORTH PARISH COUNCIL HELD AT
7:30 pm ON TUESDAY 3rd JULY 2018 AT SPIXWORTH VILLAGE HALL ROOM**

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PRESENT

COUNCILLORS: Mrs S Holland
Mr P Lumb (Vice Chairman)
Mr V. Barrell
Mr K Harkin-Perry
Mr S Vincent
Mr D Self
Mr P Rowe

CLERK: Mrs C Lake- Parish Clerk

Mr D Roper, County Councillor

Also in attendance were 5 members of the public.

Reports and Parishioner's Question Time

Councillor Dan Roper sent his apologies and provided an update which was circulated to all Parish Councillors.

Broadland District Council- Collaboration project with South Norfolk. This has been passed by the cabinet at both Councils and will go to a full council meeting next Thursday. This is not a merger between the Councils, they will continue to be entirely separate, and however under the scheme they will share a senior management team.

Norfolk County Council- There has been coverage on Radio Norfolk this morning about the reports of 30 accidents on the NDR since opening and the survey by presenters who identified 20 signs knocked down or damaged at the roundabouts. Along with other Councillors Councillor Roper will continue to press for further monitoring of the roundabouts, traffic on approach roads and also that when damage to road fixtures is reported that these are repaired/replaced in good time.

Councillor Roper has made visits to Mayton Wood recycling centre to see what the impact has been of the introduction of charging. It is of concern that the number of visits to centres has dropped considerably since charging was introduced. If there is not a change to policy on charging it is clear that better information needs to be issued, particularly on the large range of items that can still be deposited for free.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from D Holdroyd, K Vincent, D Roper and S Rudling

2. DECLARATIONS OF INTEREST

Councillor S. Vincent: as a District Council ward member for Plumstead and Broadland. Agenda item 6 finance ABZAG invoices.

3. CO –OPTION OF PARISH COUNCILLOR

Two vacancies exists, no applications were received.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on the 5th June 2018 were agreed by the Council and signed by the Chairman as a true record.

5. MATTERS ARISING (NOT COVERED BY AGENDA)

6. FINANCE

6.1 Balances were noted. The following cheques and payments were authorised for payment in accordance with the budget as per tabled schedule 5th June 2018.

6.2 Bank Reconciliation as of 30th June was noted, balance to be agreed once a suitable system for reporting the accounts has been devised. Chairman and Clerk to look at a better option to present the monthly finances.
Payments approved by Councillors V Barrell and S Holland.

6.3 Norfolk County Council Partnership Bid for 2019-20, Councillors to have a think on what could be put forward clerk to add item to next meeting agenda.

6.4 The Council agreed for the clerk to enrol onto the CILCA course, a CILCA qualified clerk helps the council gain the general power of competence and a quality gold award and achieve standards of good practice.

Approved payments for June 2018

NAME	DESCRIPTION	TOTAL COST £
GARDEN GUARDIAN	GROUND MAINTENANCE	1008.00 CHQ
OPUS	OFFICE ELECTRICITY	38.57 DD
1&1	INTERNET	9.59 DD
CLERK, LOCUM CLERK AND GROUNDSMAN SALARY	JUNE SALARY	1381.02 CHQ/BACS
EON	STREET LIGHTING	911.81 DD
ABZAG	POLICY WORKSHOP	1140.00 BACS
ABZAG	SCHEDULE II BALANCE	3960.00 BACS
NORFOLK PENSION FUND	JUNE CONTRIBUTION	342.58 BACS
HMRC PAYE	TAX PAYMENT	255.82 BACS
NORSE	VILLAGE HALL-BIN BAGS/CLEANER	54.24 BACS
PETTY CASH	STAMPS	15.00 CASH
SPIXWORTH VILLAGE HALL	MEETING ROOM HIRE-NP	40.00 BACS

NORSE	VILLAGE HALL-OVER MARKING	1083.60 BACS
ANGLIA AIR CONDITIONING	VILLAGE HALL SERVICING	67.18 BACS
MAYDAY	PHOTOCOPIER	42.70 BACS
COZENS	RE CONCRETE COL NO 33	156.00 BACS
COZENS	MAY STREETLIGHT MAINTENANCE	450.00 BACS
SCOOPER DOOPER	DOG BINS-APRIL	140.83 BACS
SCOOPER DOOPER	DOG BINS-MAY	140.83 BACS
SCOOPER DOOPER	DOG BINS-JUNE	140.83 BACS
SPIXWORTH VILLAGE HALL	MEETING ROOM HIRE-PARISH COUNCIL (3 MTHS WORTH)	54.00 BACS
VIKING DIRECT	OFFICE STATIONARY	37.19 BACS

Receipts for June 2018

NAME	DESCRIPTION	AMOUNT RECEIVED £
BARCLAYS BANK	BANK INTEREST	20.23
SOCIAL CLUB	LOAN REPAYMENT	355.50

7. PLANNING MATTERS

7.1 The following Planning Applications were discussed by the Council:

20180985 7 James Green Close, Spixworth, NR10 3NF

2 Dormer Windows to front

7.2 No permissions or refusals were received for the above Planning applications

8. CORRESPONDENCE

8.1 Norfolk ALC Newsletter-Email

9. HIGHWAYS AND AMENITIES MATTERS

9.1 Clerk provided quotes for bollards to be installed on the Orchard Road cut through to stop the ongoing issues of vehicles going through. This needs to be re looked at as size of post was too high. Clerk to obtain further quotes for a smaller bollard/post size.

9.2 It was discussed about the recent problem regarding dog bins overflowing on Gregs Meadow; the Council have requested that the clerk obtains a quote for an extra bin to be installed.

9.3 The council discussed options to repair two of the three village notice boards. Councillor Harkin-Perry has offered to help with the repair of these boards.

9.4 The clerk was asked to look at what authority owns the land where several overgrown trees sit on Chestnut Avenue and report back at the next meeting.

10 NEIGHBOURHOOD PLANS

10.1 A Norfolk County Council Representative was unable to attend the meeting to discuss setting up Community Transport in Spixworth. This has been rescheduled for discussion at the next parish council meeting in September.

10.2 A locality grant submission form was recently completed payment has now been approved. This money will be used to further progress the Neighbourhood Plan project for Spixworth.

The next steering group meeting will be held on 26th July at Spixworth Village Hall Room 89.

10.3 S Vincent provided feedback from the first Broadland Community led planning workshop. The workshops are held monthly except for August and are aimed at Parish and Town councils to learn more about planning and development and how to develop a community-led plan. This will mainly comprise a series of free workshops that will help parishes to understand how they can fully engage with and influence the planning system in order to get the best outcomes for their community.

11. TO AGREE THE DATE OF THE NEXT MEETING

The date of the next Parish Council Meeting is Tuesday 4th September at 7:30pm at Spixworth Village Hall, in room 84

12. ITEMS FOR NEXT AGENDA

There being no further business the Chairman closed the meeting at 8.33pm

Chairman:

Date: 4.9.2018