

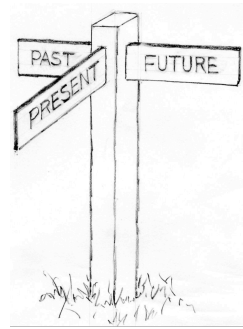
## Minutes of the Steering Group Meeting

Date: Wednesday 6<sup>th</sup> February 2019  
Time: 19:00 - 21:00  
Location: Room 89, Spixworth Village Hall  
Steering Group Members present:

Paula Harkin-Perry (PHP)

Sue Holland (SH)

Sally McColl (SM)



Supported by Shaun Vincent (SV) from ABZAG Ltd and with no members of the public present.

Action By:

### **1 Apologies for absence**

Apologies were received from Hilary Ing (HI), Ron Ing (RI), Peter Holdroyd (PH) and Lawrence Hill (LH)

### **2 Declarations of interest**

No interests were declared.

### **3 Minutes of Meeting 21<sup>st</sup> November 2018**

Approved and signed as a true record.

### **4 Matters Arising**

None

### **5 History of Spixworth**

The 'brief history of Spixworth' drafted by Paula Harkin-Perry (PHP) was reviewed and approved for inclusion in the Neighbourhood Plan.

Sue Holland (SH) suggested including a timeline of development in Spixworth (starting with Crostwick Lane and Buxton Road, on to Park Road, Lillian and Park Road, William Peck, Ivy Park in 1970's and 1980's, with Arthurton Road in the 1990's and the Hopkins development in 2015 – 17). PHP agreed to research and add details to the 'brief history'.

**PHP**

### **6 Sustainability Appraisal (SA) Scoping Report**

The responses from the Statutory Bodies - Environment Agency, Historic England and Natural England – and consultees – Broadland District Council and Norfolk County Council were reviewed – these all agreed with the framework proposed to test

the Spixworth Neighbourhood Plan.

It was noted that the Environment Agency said that the requirement for a full Strategic Environmental Assessment (SEA) could be 'screened out' and Norfolk County Council felt that there was no requirement for a SEA.

The SA Scoping report will be updated with the suggestions from the Statutory Bodies and consultees.

**SV**

## **7 Spatial Vision**

The linkage to the spatial vision and 12 objectives in the Joint Core Strategy (JCS) and the draft application of this to Spixworth was discussed.

The elements against each JCS objectives were agreed. As was a revised colour scheme – to have the JCS details in 'blue' and the Spixworth application in 'green' – to illustrate the differences.

**SV**

## **8 Policy Update**

The nine policies (as drafted) and identified projects were discussed and suggestions made about how they could be improved.

The Lead Flood Agency has suggested a policy on flooding for Spixworth.

Sally McColl (SM) suggested a policy on 'Tree Canopy coverage on new developments' – highlighting the work done by The Woodland Trust with trees being seen to aid mental health and well-being. It was agreed to add a policy with a 20% requirement.

**SV**

SM also suggested adding a project on the installation of a 'swift tower' that could be erected on community owned land. It was agreed to add this.

**SV**

The layout and structure options for the Neighbourhood Plan were discussed and a preferred layout agreed.

SV to draft Neighbourhood Plan and send out before next NPSG meeting.

**SV**

## **8 Next Meeting:**

Next meeting 19:00 on Wednesday 6<sup>th</sup> March 2019 in Room 89, Spixworth Village Hall.

## **9 Any Other Business**

There being no further business, the meeting closed at 20:40.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_