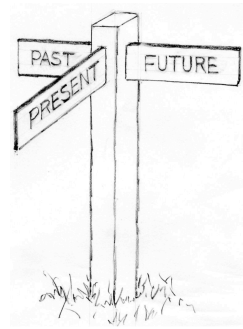


## Minutes of the Steering Group Meeting

Date: Thursday 11<sup>th</sup> October 2018  
Time: 19:00 - 21:00  
Location: Room 89, Spixworth Village Hall  
Steering Group Members present:



Paula Harkin-Perry (PHP)   Hilary Ing (HI)   Ron Ing (RI)  
Sue Holland (SH)   Paul Rowe (PR)   Sally McColl (SM)  
Vince Barrell (VB)

Supported by Shaun Vincent (SV) from ABZAG Ltd and with no members of the public present.

Action By:

### 1 Apologies for absence

Apologies were received from Mike Church (MC), Peter Holdroyd (PH), Lawrence Hill (LH), and Laura Knight (LK).

### 2 Declarations of interest

No interests were declared.

### 3 Minutes of Meeting 26<sup>th</sup> July 2018

Approved and signed as a true record.

### 4 Matters Arising

#### **Social Media:**

Paul Rowe (PR) updated the Group on the Facebook activities and how he had been populating the page. To date there are 20 'likes'. PR agreed to continue to add content as and when available.

#### **Front Cover Design:**

Paula Harkin-Perry (PHP) provided the summary of the outputs from the Infant School children. All the information and pictures to be passed to Shaun Vincent (SV) to include in the Consultation Statement (one of the supporting documents to the Neighbourhood Plan) and mock up a potential front cover from their pictures.

**PH / SV**

### 5 History of Spixworth

SV explained that there was a need to draft a brief history of Spixworth for the Neighbourhood Plan – this should provide a little background to Spixworth and include any significant events in its past to inform both residents and the Examiner of the context of Spixworth today. PHP agreed to produce an initial draft.

**PHP**

## 6 Sustainability Appraisal (SA) Scoping Report

SV explained how the SA Scoping Report suggested a framework, which the statutory bodies (Environment Agency, Historic England and Natural England) will be ask to agree as the 'test' for the SNP through a sustainability appraisal. It was agreed the SA Scoping Report should be circulated to the NPSG prior to being issued for consultation with the statutory bodies and key stakeholders.

SV

The Group agreed to read through and provide feedback at the next meeting.

All

## 7 Policy Update

The Emerging Policy Drafting – key areas and developing policies document was presented by SV.

Initial thoughts were: -

- No.4: to be moved to 'projects'
- No.9: to record as 'projects'
- No.14: Yes, did want to include something on dementia
- Design & Housing: Felt there should be a limit to the height of flats – 3 storey was suggested. Streetlights?
- Flooding and flood risk?
- Views: the protect of was a possible area – although need to be specific about what protecting and why ?

The Group are to review the suggestions and feedback at the next meeting along with any additional policy areas (it was suggested to 'Goggle' other Neighbourhood Plans for ideas).

All

The Group would also review the policy intent statements to ensure these gave a clear understanding of what the policy was trying to achieve.

All

## 8 Next Meeting:

19:00 on Wednesday 21<sup>st</sup> November in Room 89, Spixworth Village Hall.

## 9 Any Other Business

There being no further business, the meeting closed at 21:10.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

