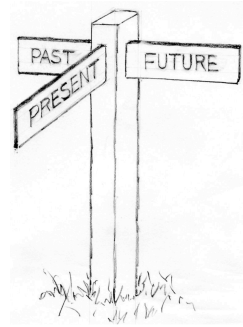


Minutes of the Steering Group Meeting

Date: Wednesday 10th April 2019
Time: 19:00 - 21:00
Location: Room 89, Spixworth Village Hall
Steering Group Members present:



Vince Barrell (VB) Hilary Ing (HI) Paul Rowe (PR)
Paula Harkin-Perry (PHP) Ron Ing (RI)
Sue Holland (SH) Sally McColl (SM)

Supported by Shaun Vincent (SV) from ABZAG Ltd and with no members of the public present.

Action By:

1 **Apologies for absence**

Apologies were received from Peter Holdroyd (PH) and Karen Vincent (KV)

2 **Declarations of interest**

No interests were declared.

3 **Minutes of Meeting 6th March 219**

Approved and signed as a true record.

4 **Matters Arising**

- **Timeline of development in Spixworth:** On-going work, specific areas were discussed and a brief outline to be drawn up.

PHP

5 **Review of initial draft of Neighbourhood Plan**

The new presentation of the SAM 2 stats by Sue Holland (SH) was shared and discussed. Although it was noted there was no analysis or comparison to the forecasting traffic flow numbers from the NDR. To be added.

SV

The updated version of the Spixworth Neighbourhood Plan was circulated prior to the meeting – this was discussed and reviewed.

Policy 4 to be updated to reflect the term 'net gain' for biodiversity.

SV

Open space areas for policy 5 were agreed.

Add to the Project list under the Environmental and Landscape theme, a project relating to encouraging planting out raised beds, tubs, etc.... across Spixworth. May be try to enter 'Villages in Bloom' completion.

SV

It was agreed to split up the Housing and Design (policy 7) into two policies to cover development design and setting/landscape.

SV

It was agreed to add a policy on parking requirements and add the road elements from the existing policy 7 to this policy.

SV

The new policy 10 and its intent statement was discussed and agreed.

6 Pre-Submission Consultation:

The importance of the 6-week Pre-Submission consultation was highlighted and the process discussed.

Target date: Agreed to start Thursday 23rd May and run until Friday 5th July.

The supporting event would be on Saturday 1st or 8th or 16th June depending on availability of Village Hall.

SV

The NPSG wanted to actively visit community groups – such as WI, Diners Club, etc... - to present and explain the SNP. To be discussed in detail in May's meeting.

All

This year's Church Fete is on 29th June and it as felt that members should have a stall to promote the SNP and encourage responses to the consultation.

A newsletter explaining and promoting the consultation will be drafted and circulated by email for agreement.

SV

6 Next Meeting:

Next meeting 19:00 on Wednesday 14th May 2019 in Room 89, Spixworth Village Hall.

7 Any Other Business

There being no further business, the meeting closed at 20:35.

Signed: _____

Date: _____

Name: _____

